



International Inner Wheel

# GOVERNING BODY MEETING

## OCTOBER 2020

### Minutes





## Governing Body Meeting

International Governing Body Meeting - 7th & 8th October 2020  
Held on Zoom

ATTENDEES		
Bina Vyas	President	BV
Ebe Martines Panitteri	Vice President	EMP
Phyllis Charter	IPP	PC
Liz Thomas	Treasurer	LT
Corinne Dalleur	Constitution Chairman	CD
BOARD		
Angelika Walde	Switzerland & Lichtenstein	AW
Stefani Roeders Arnold	Germany	SRA
Marjie Jones	USA	MJ
Gemma Pirondini	Italy	GP
Darlene Westrupp	NZ	DW
Mania Papadopoulou Falidas	Greece	MPF
Lorna Bradley	South Africa	LB
Trish Douglas	GB&I	TD
Farida Hashem	Bangladesh	FH
Zenaida Farcon	Philippines	ZF
Ria Heijens	Netherlands	RH
Yanislava Ileva	Bulgaria	YI
Zehranur Ustas	Turkey	ZU
Margareta Wesslau	Sweden	MW
Marja Kyrola	Finland	MK
Sandra Neretjakovic	Croatia	SN
IN ATTENDANCE		
Kerstin Jonsen	Editor (Day Two)	KJ
Alan Phillips	Administrator	AP
Elaine Hathaway	Assistant (Day Two)	EJH

### Welcome and President's opening remarks.

BV – welcomed everyone to the 2nd GBM and “lit the friendship candle” to further the friendship of Inner Wheel, its objectives and hoped that everyone and their families are safe. Outlined the agenda for today and said that the meeting would continue after the presentation from MCI.

### Housekeeping (Voting Trial Run)

AP – led a trial run of voting in Zoom, in preparation for the voting for Constitution Chairman.

PC – asked BV to state that this is a confidential meeting and BV said that it was shocking to the Exec that the business was on Facebook only an hour after the last meeting had finished. She said that we should prove that we are all responsible in the International Governing Body (IGB).

### Apologies

There were apologies from EMP, due to technical difficulties, could not join at the start of the meeting.

### Minutes of previous Governing Body Meeting

BV – asked if there were any comments. ZF moved to approve the previous Minutes, seconded by LB.

### Matters Arising

No matters arising were brought up.

### Correspondence

BV – asked if there was anything that needed to be addressed, for example the UN Letter.

EMP – correspondence would be in her report. Said she had sent a letter to Ceja Gregor (UN Rep) stating that the IIW Exec would support the statement of the UN Committee for the family and thus the name of IIW would be published on Committee of Social Development website, in New York. This would be further discussed in Feb 2021. UN Economic and Social Council sustainable development requires a holistic approach, enhancing Human Rights whilst recognising gender equality and economic development. She said that there were difficulties for the UN Reps, as they can only attend meetings virtually at present.

BV – Exec has supported this statement so that IIW is registered as one of the signatories and hoped that it would be supported by the IIW BDs.



# REPORTS

## PRESIDENT

BV – She hoped that all had read the reports and asked if there were any questions regarding any of the reports.

SN – asked about BV's training sessions and proposal 17 which she thought India was against. Her deep concern is for opening up IW to all other women and she had opened a club last year where there were no connections to Rotary. A third club from Slovenia is to be opened soon and she had told them the history of IW and that they can have people who are not connected to Rotary.

BV – clarified that Proposal 17, which was passed, but in India, it had been restricted to 10-20% from outside of the Rotary connection.

SN – gave her thanks for what BV had done for the NDCs and further added that some people are confused about the Rotary connection.

BV – it has been passed, but, restated what the position was in India. 90% in India are connected to Rotary, Rotaract or IW. The principles of Rotary are similar to IW, and gave an example of a club in India where there had been politically motivated members joining, where the original members then left, with the club eventually closing.

SN – said that India is very different to Europe and we need to open up to new members, which TD agreed with. IW needs to be as open to new members as possible and this is in the C&H.

CD – referred to the C&H and understood restrictions can only be done, if the local bylaws, as agreed with IIW, state this fact.

BV – provided a background to the situation in India and although clubs are open to new members with no connections to IW, Rotary or Rotaract, they have found it beneficial to the club if they do have this connection.

CD – asked if it was in the Indian bylaws.

BV – answered that it was not in the bylaws and as they were not having the difficulty acquiring new members which is experienced elsewhere, they can keep this informal modus operandi. SN said that she fully understood this approach, but that it needs to be a global approach, to help increase membership.

CD – clarified for SN that people can be members of both service clubs, IW and Rotary.

BV – some Indian clubs take 'outsiders', others don't and they try to get a good blend within the club.

SN – this was the first connection from IIW with NDCs and these points need to be clarified, to remove any possible confusion. BV agreed this would happen, to prevent this misunderstanding happening in future.

## VICE PRESIDENT

BV – United Nations - Appointment of UN reps 2021-2022 and EMP said that the same people should be elected and said that two new members were elected last year, New York (Michelle Burgess) and Vienna (Veronique Bicu).

All communications received from UN are forwarded to all UN Reps, not just each UN office, as many of the events are now being held virtually.

EMP then outlined the process and criteria she had used in allocating the NDCs to each BD; for example, one criteria being that the same BD was allocated for the NDC if the BD is serving a 2nd year. She pointed out there could be problems with the information in the IIW database, as the clubs often do not update the information when changes happen at club level.

MW – regarding UN reps, asked whether EMP was able to see them in person before Covid-19 happened. EMP answered not yet, but as soon as travel is permitted, she will make plans to visit a session at the UN in Vienna. But, although the meetings are still being held, they are mostly completely virtual.

BV – asked that people state their name before asking a question.

MPF – said that she had been allocated three clubs, but she had only been given an email address as a contact. She has done her best, but only received answers from 2 of the 3. She is not making the progress that she wished to make with them and requested guidance.

EMP – quoted in her report that MPF had been able to make contact in some instances, but, there needs to be better handover documents from BDs who have stood down. There often isn't a seamless handover at club level when the officers change and the explanation of the connection to IIW via the BDs.

SN – She has a problem with some of the clubs allocated to her and stated that there should be a strategy for communicating with NDCs.

EMP – referred to her report regarding SN's clubs, and how some of her clubs had been invited to BV's training courses, but there was no response. BV said that introductory letters will be forthcoming from Exec / IIW, which would introduce the BD to the NDC.

GP – explained that she too has experienced problems in making connections via email, but had some success by using Facebook and EMP agreed, as many clubs have their own Facebook page.

MW – shared her experiences from her previous year as BD and that many NDCs are not clear who the BDs are and why they are being contacted by IIW.



## CONVENTION 2021 PRESENTATION FROM PCO – (MCI)

BV – provided introductions to MCI India, who she explained had prepared a presentation on their vision for a virtual convention for IIW.

Samir Kalia (SK) who is the CEO of MCI in India introduced his team:

Ruchi Mohotra	Executive Director
Aman Kalra	Associate Director – PCO
Shilpi Oberoi	Assistant Manager – Operations - PCO

SK provided an outline of MCI, their 32 offices, with a strong presence in Europe and US. Their Haematology virtual convention was expected to have 6,000 attendees, but 26,000 attended, which was delivered by MCI Netherlands. Their idea for IIW event is that as if it had happened physically, friendship would have been a strong element – “Friendship goes digital”, and converting this into the digital domain.

Their suggestion for the Convention Journey was as follows:

- Experiencing the platform;
- The Event;
- Social media marketing to ensure success.

SK – explained their ‘vision’ for what could be delivered as an IIW Convention, with examples of the Virtual Convention centre, types of entertainment that could be provided, potential guest speakers, Indian themed virtual bizarre, etc. He pointed out that much of the content could be deployed afterwards on the IIW website.

SK – said that the expectation for the physical convention was for 3,000 to 5,000 to come to Jaipur; 50% more wanted to come, but were not able to due to cost. However they can now experience Jaipur for a proposed registration fee of between £50 and £75; he anticipated that 15,000 to 20,000 IIW members would attend. The high costs of attending a physical convention are eliminated when virtual, so more can be spent on the convention content and the quality of the speakers.

SK – outlined the principles about their pricing model that had been discussed with BV and the LCC and provided his view of the next steps to delivering a successful Virtual Convention. The floor was opened for comments and questions for SK and the MCI team.

LB – thought that it looked interesting, with many options.

TD – asked what it would cost IIW to go ahead with a project such as this.

SK – said that there are too many variables at this point to provide a definitive cost, but if there are 10,000 attendees, most of the options presented could be provided.

TD – the estimated audience, at the Registration Fees proposed, asked how many people would want to be involved.

SK – said that with scientific audiences, the attendance is huge, and he thought that 10,000-15,000 would be a minimum achievable from IW membership.

LT – asked for clarity and it was 15,000 people attending, for all that had been presented being deliverable within budget.

TD – pointed out that it is up to IIW to promote the event to ensure that the Virtual Convention should go ahead if commercially viable.

SK – restated the experience with the Haematology virtual event from MCI, where 26,000 attended, whereas normally only 6,000 attend the physical event.

AW – registration fee, thought it should be doubled in 3 months, maybe starting with £60, and going up to £80. Referred to the videos shown, and asked if it is a video, or would it be live. SK answered that it could be pre-recorded and edited so that it seems that it is ‘live’ on the IIW virtual stage backdrop. The Q&A session, if chosen, would then be ‘live’. AW said that it did not seem like a video, but, SK said that it would be different, as they would appear to be on stage. AW asked about the bazaar and would IIW take a percentage of takings. SK said that they think alike and this was under consideration. AW said that it had been suggested to start with a prayer, but many members are non believers; so, why not start with the IW song, which SK said that could be considered.

ZF – asked to see the costs again. SN said that she would share the screenshots that she had taken; ZF asked about sponsorship and whether this could be used to lower the costs; SK said that in the physical world, they had already been talking to companies; in virtual, it is mainly branding opportunities, but, there are many more members who could attend. Will be talking to Amazon, Marks and Spencer, etc., who may be interested in targeting a female orientated event.

CD – Suggested that what MCI needs from IIW is a specification of our requirements, so that IIW can decide based upon the price and the potential deliverables, enabling a decision to be taken based upon facts.

SK – said that pricing for everything will be given, e.g. for speakers, etc. MCI would need circa 7-10 days to create the presentation; they have created a list of the next ten things to do, the fifth item on that is to provide the costs. They had prepared the budgetary figures based upon percentages. Based upon 15,000 attendees, it would allow IIW to have the best of speakers, entertainment, etc.

AW – if agreement was provided by IIW, you would start to do the Virtual Convention, could there be ongoing reviews / feedback, to ensure that the IIW knows what’s coming. SK – yes this could happen, with a larger group than just the LCC.



SN – said that she is completely for the concept of the virtual convention, but there should be more discussion of costs, and thought that a virtual convention shows an innovative organisation.

ZF – wants to see the costs in actual amounts and not just in percentages.

SK – said that the budget has been created many times over the last 18 months, via LCC and IIW, this will happen going forward too.

AW – said that the previous budget is not relevant and MCI should know approximate figures as they have done previous virtual conventions, so, should be able to provide outline figures, based upon their experience.

SK – working for two years with IIW and yet to receive any revenue from IIW.

TD – said that IIW cannot make a decision to go forward without any indication of costs.

SK – outlined their next steps to achieve a budget, but TD said that IIW need to know what IIW will be charged. LT – explained that what SK needs to know is whether it is worth his team creating a budget, to see if there is ground to go ahead.

TD – suggests that it is up to the Exec to discuss with MCI and LCC, so that a budget can be created, which LT agreed with and that it would be shared with IGB.

MJ – thought that it was a very good presentation from SK and that she is excited by the possibilities.

NU – gave congratulations to LCC & BV, and she is excited by the idea too and the cost of the virtual would be less than the 'live' one. Members in Turkey would attend and will try to get other members involved. The costs and prices must be discussed, along with the financial input from sponsors.

PC – a good presentation, but, we're talking about voting twice, on a virtual convention, said that she cannot vote for an open ended commitment, as it is the members' money.

AW – Said that MCI should know from their collective experience how much it will be.

SK – said that the virtual Haematology event had a budget of £1m; if we get 15,000 attendees at the IIW event, everything will be possible; said if MCI underwrite that there will be no extra costs to IIW, would IIW go ahead. There need to be two decisions today – do you want to go virtual and secondly, how much do IIW want to spend? Gave an analogy of it is like buying a car. MCI believes in the IIW organisation, what type of platform IIW wants developed needs to be decided. The voting process cannot be changed and that those responsible within IIW should take a decision.

SN – the vote should be whether to go virtual or not, then the budget discussions can take place.

BV – stated that average attendance for conventions has varied from 1,500 to 3,000, and the physical convention has been cancelled to protect members' health. Now members could be sitting in the safety of their own homes with a virtual convention, but she expects upwards of 10,000 attendees. The way forward, is to convert challenges into opportunities, adopting modern technology and the positivity of going for this idea. Then the budget can be provided, which will not be the last involvement of the IGB, it would be meeting every few weeks and deciding upon the programmes / entertainment, but also how to ensure that the business session would go well. IW world should remember us as giving them a virtual convention.

BV – also said that why should the consideration be mainly about money, let's think of positivity. It can be accepted that there will be virtual conventions from now and possibly hybrid conventions in the future. Pointed out that MCI are investing their time and she has seen their technical excellence first hand along with their ability to deliver and implored that a decision to go ahead with the virtual convention should be taken.

LT – now we decide whether we accept the concept of virtual convention, but we are talking about £1m, which would be risking the financial future of IIW, if the projected attendee's figures are not achieved.

CD – many European members will be working, and many European meetings are in the evenings, there may be many attendees from India, but it is an International event.

BV – pointed out, that if it was a physical convention, people would have taken vacations, so, just do the same and it will be made to be convenient for all IW members. Possibly held at 18:00 Indian time. IW members could still listen, where ever they are in the world. She agreed with LT, that proper budgeting is essential.

LT – if we have a conservative budget and there are many registrations, the budget can be increased.

SK – pointed out that the decisions on expensive items, will not be taken until December 2020, and it can be changed as things progressed. It will be a positive convention and there will be a financial contribution to IIW - this virtual convention could be delivered at 50% of virtual Haematology event cost.

LT – asked whether it could it be done over fewer days, so there is less commitment of time and cost.

SK – provided a breakdown of the timing of proposals and further discussions need to happen to ensure that the programme is compelling, which will drive how many days it will be.

AW – agreed with LT, saying that she thought that five days is too much and that people will not commit to that, sat in front of a PC. She is for the virtual option, but, the famous singers, etc., are not needed, children from the region dancing would be more interesting to IW members.



BV – said that we should cut down on what is expensive, but there are mandatory things needed, for example, Exec Reports, but that there still should be some entertainment provided.

MPF – would like to say that fees could be shared between different members; she may be in the business session, whereas someone else may want to see the entertainment, which would lower the overall cost for members.

AW - thought this would be very complicated, which MJ supported.

SK – pointed out that this would be administratively and operationally difficult to implement.

ZF – cost would depend on the segments of the programme, which needs to be refined, so that a break even situation can be established for IIW.

SK – stated that he hadn't heard anyone say that they were not in favour of a virtual convention, but there needs to be a deep dive into the costs and maybe the big ticket speakers are not needed. He requested two weeks to work out the parameters of the costs and there can be later decisions on costs, registration fees, how many attendees are projected, etc.

LT – said the decision should be deferred until there is a budget, to which there was a general agreement.

BV – thanked MCI for their time and the work that they have done to date. They then left the meeting.

DW and MJ left the meeting, due to the time differences.

## IMMEDIATE PAST PRESIDENT

PC – new clubs are coming in (for example, Latvia and Chad) and new countries, but we are just waiting for their Cap Fees.

## TREASURER

ZF complemented LT on her budget; delivering a surplus and mentioned that the auditors have done a good job. ZF moved adoption of the audited financial statement for 2019-2020, which TD seconded.

LT – Letter of Representation – proposed that this is signed by member of Exec, if approved. ZF seconded and it was accepted. She gave thanks to Ian Wynn and John Moss from RPG for their assistance. There were many elements of the budget that were not changed and there have been savings from the lack of travel and no physical meetings, although she hopes that future meetings will be in person.

LT - proposed for the adoption of the budget. ZF seconded.

- Report 2019-2020
- Budget 2021-2022
- Appointment of Accountants

LT – mentioned the Cap Fees increase to £4, General Motion, as they were last increased in 2006. There has been a surplus of

£140,000 in the accounts, £1.5m in the bank, so, asks whether this increase is needed, but it would be 2024 until an increase could be levied. The increase was proposed by LT and was seconded by ZF.

LT – explained that with lockdown, all documents were stuck in the office for many months and requests approval to go ahead with the three investments previously outlined. TD seconded.

LT – outlined two further transactions that she proposed, of £150,000 to be moved to a Euro account and £150,000 to a Swiss Franc account, to cover Brexit risk. Although they do not pay any interest, these accounts could be closed at very short notice. There was general agreement to proceed. LT thanked AP for his work on the bookkeeping.

LT – proposed that Royce Peeling Green Ltd of Stockport, are re-appointed as the auditors to IIW, for the financial statement for 2020-2021. TD seconded, there were no objections.

## CONSTITUTION CHAIRMAN

CD – proposed the reappointment of the trustees, Carole Buchanan of IW Australia and Dr Brenda Taylor of IW GB&I. She quoted from the appropriate section of the C&H regarding the IIW Trustees. This was seconded by LB and generally approved.

BV – stated that the CC will in future write to the trustees to confirm that they are willing to continue in their role for a following term. CD added that there may be in the future a proposal that the trustees have fixed terms.

CD – proposed the reappointment of the lawyers, SAS Daniels, which was seconded by PC. There were no objections.

CD – appointment of the International Official Proxy Vote Holder by the IIW Executive Committee, as this is a Convention year. International Official Proxy Vote Holder is never appointed by the IGB.

## TRUSTEES

AP – this had been covered in the previous section.

## BOARD DIRECTORS' - NR REPORTS

BV – said that the work of the BDs with their NDCs was very much appreciated by the Executive and IW as a whole.

TD – three countries, Martinique; Spain, and Trinidad and Tobago. Sent emails of introduction and outlining IIW; a good response from Club de Campoamor, but none from Vigo, or from IW Barcelona. Martinique replied and has been very active, even though all meetings are being held virtually.

CD – offered to contact Campoamor on TD's behalf, as she met them when they were chartered last year.



FH – is working with three NDCs, Taiwan, Thailand and Downtown Dubai, the latter of which, due to government restrictions, is not able to meet. Invited them all to the Leadership Development programme, but they did not attend. She will continue to try to make contact and hopes that things may change after the pandemic.

LB – has the same NDCs as last year, namely Central Africa, West Africa and Zimbabwe. This year has had far more success, with some of the clubs joining the Leadership Development programme. Has been given lists of contacts for many of her NDCs. In Zimbabwe, the President returned to the UK and is stuck there, due to the lack of flights and the pandemic, so, not as much progress as there was in the previous year, but they still provide care / food packages to the prison babies' project.

MPF – has Malta, Blantyre and Sapporo Japan. Has been told that the new president in Malta will be in touch, but, nothing to date. Blantyre is 6-7 members and there have been no meetings due to pandemic, but they are doing projects, where they can. Sapporo, there has been no response. EMP suggests that MPF persists with Malta, based on her experience when she was the BD responsible for them.

GP – Lebanon clubs, but due to the explosion in Beirut, it was thought better to delay contact. Hopes to have information from them soon and has requested information from them for the magazine / website / Facebook.

ZF – The seven NDCs of USA; which are mainly older clubs and some of them are Charter members. They were not able to join the training sessions. She suggests checking the IIW Directory, as this has some good contacts and is now receiving responses. They are regularly meeting virtually – IW Flagstaff, make lighted bottles, and donate the money to USA Foundation; Reading East – 35 year old club, meet virtually; IW Walnut Creek are not doing projects; IW Tracey – have launched a cookbook to help raise funds.

MW – thanked EMP for the opportunity to work with the same clubs as last year. She reminded everyone, that it was agreed that there should be a handover from BDs when they stand down from their roles. Still has the four clubs in Lithuania and one in Poland, which has not been contacted for many years and she has found out that it is very active, even appearing on radio. Bina thanked everyone for their contribution and the BDs left the meeting.

Subsequent Executive Meeting Minutes have been prepared and circulated separately.

All other agenda items were rescheduled to Day Two.

## DAY 2

### OPENING REMARKS

BV – Welcomed all attendees back to the second day of the meeting.

### CONTINUED REPORTS FROM BOARD DIRECTORS ON COMMUNICATIONS WITH N/D CLUBS AND DISTRICTS WITHOUT AN NR

DW – Success with IWC Mombasa. Mombasa has active Facebook page. They are very committed to service having had 12 bore holes built over the last few years. These bring water to 3,000 to 3,500 people per bore hole.

IWC Safia is inactive because of illness

Portuguese clubs – no response.

IWC Canberra – good response.

ZU – 5 clubs. Responses from N Cyprus, Quatre Bornes. No response Bahrain.

Quatre Bornes donated fruit to poor areas, masks and food. Breakfasts provided for 50 children.

N Cyprus – projects related to environment and pollution.

Interrupted by loss of Zoom connection.

Suggested if BD are allotted to nearby countries so BD could visit them.

SRA-3 Clubs N Cyprus, 6 Ukraine

Response from Lefkosa Saryonu and Odessa Black Sea

Difficulties of communication in English. Perhaps if only one English speaking contact in the Club maybe that should be the permanent contact IIW uses.

YI – Had same Clubs as previous year. Good communication with 4 clubs. 1 Club does not have English speakers but they just about manage to message. They hope to have more initiatives after Covid-19 pandemic has been controlled.

RH – Uganda and Iceland Dist 136. Uganda clubs all very active and enthusiastic. Plans to form a new Club and then possibly a District. Invited to Zoom meetings.

Iceland -lots of e-mails but no responses. They have however just recently redesigned their website and are showing new officials.

General discussion about a former member who attended some European meetings who might still be contactable.

MK – Canada and Guyana. Guyana do not respond even to personal messages on Facebook. They do communicate in English on their Facebook pages. Canadian Clubs speak French- they do not want to do training.



MJ – 4 Clubs Bahamas and Jamaica. In contact with 3 of the 4. Could not do the training because time zone differences. Tourist economy badly hurt by pandemic but as group has been making masks, food donations etc to those who are suffering most.

Ocho Rios in contact. Sent training info. May Pen members away because of Covid-19.

AW – 5 Clubs Georgia, Colombia – nothing despite contacting all sorts of people and searching. 2 French Guiana, though one is in a French District. Other has 6 members. Mostly speak French and 8.5 hours time zone difference so unable to do training.

SN – No reply from Hungarian Clubs. Successful Zoom meetings with Slovenian Clubs and Bosnian clubs. Concerned about Hungarian Clubs. BV suggested they preferred system of being Rotary satellite clubs. SN was concerned that this also happening in Croatia. LT confirmed that no fees received other from the well established Budapest Club.

## IIW EDITOR REPORT KERSTIN JONSON

All Board Directors had received and read Editorial Report in advance of meeting.

KJ – Requested help with magazine contents and reports for Facebook. It is a difficult year because of Covid-19, so BD input needed to help. GP said she had asked for report from Lebanon and as they would respond in French she would translate it and send it to KJ.

Discussion on numbers of web magazines and physical magazine. It was agreed that there would be two more web magazines and one end of year paper copy.

KJ – explained she shared link of web magazine with NR's and Dist Chair but was concerned the link was not forwarded. DW – confirmed they are circulated in NZ, MK confirmed it was included in official website in Finland.

KJ – explained that Facebook was very active with 1,000's of views taking place. ZF appreciated the daily Facebook posts, suggesting they were particularly valuable when everyone staying at home so much during Covid-19.

BV – suggested printed magazines should be distributed to local libraries, info centres etc. DW confirmed NZ newsletters were circulated in libraries, doctor waiting rooms, hairdressers etc with a local contact number.

KJ – requested BD's provide articles with high resolution pictures and short text for both Facebook, web magazines and annual magazine.

BV – thanked KJ for all her work.

## INTERNATIONAL SOCIAL PROJECT 2021-2024

BV – explained that previous Governing Body had created a list of suggestions for the International Social Project.

These were:

Serving Humanity

Improving Lives

Compassion Matters

Strong Women, Stronger World

Giving A Helping Hand

Women Together for our Future

Action for a better and healthy World

Women for the World and Health

Extensive discussion followed, resulting in three being shortlisted:

- Strong Women, Stronger World
- Women For the World and Health
- Women Improving Lives

These would be voted upon at the next GBM Zoom meeting.

## OFFICE ADMINISTRATION

AP – requested help with populating the Instagram account with suitable images. If pictures are good they do get a huge response. A small amount of text can go with a picture. It was commented that Instagram tends to have a younger audience than Facebook.

AP – would send them a link so they can see which pictures get the best reactions.

AP – suggested that the Governing Body practice using the Voting system facility on Zoom in preparation for the vote to take place for Constitution Chairman.

## COVID-19 FUND COMMITTEE

This is a committee of 5 Board Directors (SN, TD, YI, ZF and DW). They have had 2 meetings to discuss how to move forward and drafted a letter that had been sent to the Governing Body for approval.

TD – keen to get approval so can move forward and asked for any comments on the drafted letter.

MJ – A good letter. Exciting to have an international project. All affected by COVID so all can buy into it.



YI – Need to discuss target of letter and the sum requested?  
Could the fund be extended to December 2021? Could the organisation have an active role in distribution of vaccines as well as raise funds?

MPF – Not too sure of efficacy of fund. Very difficult to target as every country has its own rules and health systems and vaccine distribution. Should cash be given to established charities?

TD – Pointed out organisation would not know the response until it is sent out. Suggested price is £1.00 a member. Do not know if Clubs will respond. Up to the next Board to channel the funds.

AW- Keen for project. Afraid that the letter is too long and will not be read.

TD- Letter is long because it answers lots of potential questions.

DW – If the letter is shorter they will postpone by asking for more information and correspondence will take time to go back and forwards.

MJ – If people are to be persuaded to contribute they need the information in advance.

SN – suggested that letter will be followed up with targeted shorter communications.

ZF – Marketing previously limited to the graphics. Letter anticipates the questions that would be asked.

BV – Marketing and working for a cause go together. Funds will come if marketing is good. Both need to go hand in hand.

ZU – Turkish members not keen to contribute to new fund.

EMP – Pointed out it is the first time IIW takes initiative for an important worldwide cause. If all members participate there will be a good amount raised. Good for organisation to be united, work together, being a team all over the world. As far as she was aware no positive reaction from Italy, though letter could remind all members to join a good cause.

LT – Fund has already raised £15,000 and included a large contribution from a District in Italy.

SN- Need clearer activation from IIW to members.

CD – the letter explains everything. With just the logo it was not very clear.

BV – Proposed Letter can go to NR's

All – Agreed.

## PROPOSALS AND AMENDMENTS

14 Proposals from Sept 2019  
3 General Motions from Sept 2019

11 suggested amendments have been received Sept 2020. These will be scrutinised by CD and circulated.

PC – All Board Directors have to propose and second the

Board Proposals and some might have to speak against other proposals and amendments where necessary. Proposer has 3 minutes, seconders 2 minutes and Proposer gets right of reply 3 minutes. Potentially have to have live system of voting as it is a very dynamic operation, with right of reply and amendments changing the wording of proposals.

BV – Adjustments can be made to the system chosen – e.g. Proposer and Secunder pre recorded and the rest of the activities live.

CD – It would need to be clearly defined and set up.

AP – As long as IIW can explain what needs to be done, technology can be adjusted accordingly. The most important requirement is a really clear specification of what is needed, so technology is structured correctly.

PC – In the interim the amendments have to be carefully checked for every detail to see if they are acceptable.

AP – Suggested that EJH could send the amendments for typing up and help with collating.

## VOTING FOR CONSTITUTION CHAIRMAN

All Board Directors confirmed they had received the nominee booklet.

There were queries as to why they would vote without any discussion. It was explained that by not discussing, no individual could canvass on behalf of the nominees and try and subvert the vote.

Constitution Chairman 2021-22 to be Sissel Hoijhelle Michelsen.

BV – Expressed the need for confidentiality and that no one discuss the result until the nominees had been informed.

## VOTING FOR VIRTUAL CONVENTION

BV – requested that the Board agree to hold the Convention virtually. After that MCI will complete budget and preparation. Said that it was important that the vote was taken soon, as there would only be two - three months preparation time and she would like to use the same dates as were proposed for physical Convention.

PC – pointed out that there were a lot of Board Director queries circulated after the MCI presentation.

Consideration that 4-5 days was far too long. Condense to 2-2.5 days?

Hold over a weekend rather than mid week.

Each session no longer than 4 hours with breaks every hour

A fair price to members.

If necessary cut out costly long presentations.

Do not need famous people as Speakers.



LT – with 14 proposals and 3 General Motions each taking up to 20 minutes to discuss and vote on would create 6 hours of time, even before Amendments taken into account.

PC – Triennial is essentially a business event. Suggested that maybe there could be a limited time for the event, by focusing the event on just Business matters.

BV – Weekend is a possibility. Maybe a talent evening for members from around the world and another evening for Indian talent. One session for UN Reps – pre-recorded. Suggested a closing session that would feature NDCs.

PC – Need to make as simple and straight forward as possible. Executive and Board Directors need to meet by Zoom regularly and be kept informed.

BV – Need to work out programme very shortly and vote for virtual Convention.

LT – Cannot vote until there are more accurate budgets provided, as it is the members' money that is being spent. Many people would not wish to attend for a prolonged amount of time virtually.

TD – Need to know how much it will cost.

AW – Do not need it to replicate a physical Convention. People will not attend 4 days. Suggest just a Welcome event, Business Sessions and minimal entertainment. IIW should provide a figure and see what MCI can provide for that sum.

ZF – Budgets for physical Convention about £700,000 but audio-visuals part only 10% of the costs

PC- audio-visuals costs of physical Convention completely different to what is required virtually.

ZF – We do not need the immersive experience of Jaipur, as members do not need to be there "in person". Just give a sum to spend. In the Philippines it would be about 10% of an actual Convention

BV – If things are cutback the registration fee could be reduced. Regardless India is keen to host it.

ZU – Costs should be less than physical Convention. Whilst it is broadcast it should be restricted to only those who have registered

TD – No business would buy something without knowing the cost.

CD – Queried whether those who normally attend with their friends, who do not speak English, and go on tours, shows, travel afterwards would register.

ZU – pointed out the language could be changed at a minimal cost to the registrant.

LT – Calculations based on 10,000 members registering. What happens if only 3,000 sign up? IIW would have to pay the difference.

BV – MCI need to be given chance to produce a budget. As a benefit, registrations could take place right up to the event, whereas normally close in advance.

MPF – Suggested just leave everything to the LCC and MCI, as Indian membership should attend in very large numbers.

AW – Concerned that LCC/MCI would not keep to a price, certainly if given an open ended cheque from IIW. Would have to tell them the amount available and to stick to it!

LT – Organising country usually submits a bid so we all know figures in advance.

After much discussion it was agreed in principle, that the Convention could be held virtually BUT subject to an agreed budget and programme. MCI to be given a budget to price the most cost effective simple style event.

## LEBANON PROJECT – AW AND GP

Letter sent to NR's by the NR of Switzerland who did not support the suggestion of fund raising for Lebanon, although others in Switzerland were positive. Will need to wait until the end of October and see what has been raised by then.

### Background.

Contacted a co-ordinator in Lebanon to find out what was needed. It was found that families look after relations and friends. It was decided that that the damaged public welfare hospitals needed help. Lots had damaged windows, broken equipment. Others needed new beds or capacity to repair broken beds.

Will send second flyer to NR's and Board Directors with further information. As soon as known amount collected will inform everyone on what will be purchased.

## CLOSE OF MEETING

BV- Thanked everyone for their participation and help with NDC communications and for mastering the voting on-line. Congratulations were sent to Sissel Hoijhelle Michelsen. She hoped for a sensible budget and a good programme for a virtual Convention and suggested it may pave the way for future Conventions and other events. She wished everyone well.

General salutations followed as Board Directors left the Zoom meeting.



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