International Inner Wheel

GOVERNING BODY MEETING

OCTOBER 2015

Minutes

Unique & United 2015/16
Governing Body Meeting
Mottram Hall Hotel and Conference Centre, Mottram St Andrew, Cheshire UK
Wednesday 7 - Friday 9 October 2015

**Present**

<table>
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<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Charlotte De Vos</td>
<td>President in the chair</td>
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<tr>
<td>Oluyemisi Alatise</td>
<td>Vice President</td>
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<tr>
<td>Abha Gupta</td>
<td>Immediate Past President</td>
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<tr>
<td>Kapila Gupta</td>
<td>Treasurer</td>
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<td>Gunder Lannoy</td>
<td>Constitution Chairman</td>
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Elaine Hathaway - In attendance Administrator

**Board Directors**

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<tr>
<td>Chris Kirby</td>
<td>Phyllis Charter</td>
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<tr>
<td>Akhter Jahan</td>
<td>Lucy Tokuzip</td>
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<td>Corinne Dalleur van der Drift</td>
<td>Janinka de Beer Rabsztyn</td>
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<td>Nelly Bratoeva</td>
<td>Lyn Jensen</td>
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<td>Dona O’ Brien</td>
<td>Sissel Hoihjelle Michelsen</td>
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<td>Benedicte Haubroe</td>
<td>Kathleen Brodrick</td>
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<td>Ashnadelle Hilmy/Mortagy</td>
<td>Lisbeth Speich</td>
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<td>Nathalie Brun</td>
<td>Deniz Ozhun</td>
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**Apologies**

None

**President Opening Remarks**

President Charlotte De Vos welcomed everyone and explained that it was a unique occasion in that all but two of the Board Directors were new to the role. She reminded the Board Directors that there should be discretion about the meeting and that reporting of the matters discussed should not take place until the Minutes were available.

She requested time for reflection for those no longer with us, in particular she explained that IIW had received notification of the death of Irene Savage, IIW Treasurer 1994-1997 received from GB&I August 2015 and also the more recent news of the passing of International Inner Wheel President Dr Elizabeth Jones 1997-98.

**Minutes of the previous Governing Body meeting**

Proposed Nathalie Brun
Seconded Kathleen Brodrick
Approved.

**Matters arising**

None

**Correspondence**

None

**Reports:**

President (including brief report/bullet points from Exec meeting)

The duties of Vice President as spelt in the D & R were followed to the best of my ability. I have been in contact with the Board Directors through the available email address. None was returned, I presume they all got my email. The Non Districted Clubs and Districts without National Reps were allotted to Board Directors for contact. I am sure they will have a good report to give.

I received an early report from Nathalie Brun. I must commend her efforts.

A website was donated to me at the beginning of the Inner Wheel year to exhibit both my personal and Inner Wheel achievements, to include the past activities in my Club, District and National. It was shut down as soon as an objection was raised against it.

Four of the IW representatives to the UN have responded to my mails with their reports. I have reproduced an abridged version of reports received from Ceja and Ulrike in Vienna, and Martine Gayon from New York.

The following committee meeting details were sent to me by Martine Gayon

- 60th Convention on the Status of Women, 14th March 2016
- Permanent Forum on Indigenous Issues, 9th-20th May 2016

I will be interested officially in the 60th Convention on Status of Women 14th-24th June 2016.

I also received a response from Christiane Nicole, IIW Rep. for Geneva, for an early visit to Geneva, as suggested by President Charlotte. I got the time-table at the beginning of the September session. She reported ill health and had three surgeries in the past three years. She had served for over ten years and wants to be relieved of the post. However, she is in communication with President Charlotte, and they are working on a replacement.

**“Right of the Child” in Geneva from Christiane Nicole**

Christiane Nicole informed me of The 70th Session of the Committee on the Rights of the Child and the States which took place from 14 September to 2 October 2015 at Palais Wilson in Geneva. Nine States Parties were reviewed:

I participated in the live broadcast of 70th Session on CRC with video link CRC/UN Treaty Body Webcast and got down the final resolution, which has been included in my report. United Arab Emirates, Jamaica, Columbia, Iraq, Uruguay, Mauritius, Switzerland and Turkmenistan participated.

Session 71st will take place from 11th-29th January 2016 - with 15 States Parties:

- Benin, Brunei Darussalam, France, Gabon, Haiti, Iran (Islamic Republic of ), Ireland, Kenya, Latvia, Maldives, Oman, Peru, Senegal, Zambia, Zimbabwe. OPSC and OPAC: Latvia, Peru.
- Session 72nd will take place from 16 May to 3 June 2016 - with 10 States Parties:
  - Antigua and Barbuda, Barbados, Bulgaria, Pakistan, Saint Vincent and the Grenadines, Samoa, Slovakia, Suriname, United Kingdom of Great Britain and Northern Ireland. OPSC: Luxembourg.

I intend to do the same participation for the remaining two sessions if the link is sent at the right time. She also gave me a full report on workings of IIW UN Representatives, which gives me a better understanding.

I hope the new UN Representative in Geneva will commence participation in the committee and send report for inclusion before the next Governing Board Meeting.

Ulrike Nemling requested her to be nominated to the (UNODC) United Nations Office on Drugs and Crime committee. I have directed the mail to the President for consideration.

I will be traveling in my private capacity to Florence, Italy towards the end of October and I wanted to stop at Geneva to see Christiane and visit the UN Centre, but she has a hospital appointment for surgery around that period.
In December, I will also be traveling in my private capacity, to South Africa, and I shall explore the possibility of visiting Malawi. They have no embassy in Nigeria, I will find out if I can get a visa from South Africa.

We have been expanding membership in Nigeria; more Clubs are being formed and we are looking at forming another District very shortly. The National Governing Board of Inner Wheel Clubs in Nigeria is willing to host International Inner Wheel in Nigeria in any form possible, when opportunity arises and if the Governing Board is positive towards our plan to showcase our culture, country and members.

I have registered to participate in the IWUSA Friendship Cruise from 3rd to 9th of April 2016, which will likely stop in the island of George Town, Jamaica, and I will explore the possibility of seeing any member of Inner Wheel Club on the Island.

**Resolutions agreed at 70th Session of Committee on Right of the Child at the CRC and the States, 14 September to 2 October 2015 at Palais Wilson in Geneva.**

- Access to Education for every child, free tuition and text books
- Free legal services for youth with conflict against the law
- Abolition of corporal punishments from all government correction institutions
- Control of extreme behaviours with therapy as alternative to sentences
- Violence against children by Police force with the children in conflict with the law
- Quick reunion of lost children with their parents, avoid keeping with law enforcement
- Anti-bullying policy against children for further protection
- Parental support policy, to prevent child marriage, trafficking and prostitution
- Policy on transition for Protection system for Girls’ rehabilitation from prostitution
- Governments should set up and maintain day care centre for autistic children, and maintenance allowance for their parents
- Advocated a separate ministry for children

**Committee on Ageing**  
**“How to transmit a positive image of older persons”**

- We must be aware of the fact that speaking about “older persons” does not adequately differentiate, we must break up this concept of a homogenous mass of older persons, constantly being aware of the fact that people who have lived very different lives are also very different from each other when they are old, with different needs, health status and living situations.
- It is a question of respect to see older persons as individuals, many of them still being active and healthy, others less so.
- It was emphasised that the key word for including, and differentiating, all the various groups of older persons and different stages in their lives is the “life-course perspective”.
- The message must be: “be aware of the fact that there are many different forms of ageing, never forget that older persons are not a homogenous group, not with regard to their age and health status, and not with regard to their needs and wishes”. Their contributions must be valued and their dignity must be respected in all stages of their lives.

**Protection Of The Family**  
**A Human Rights Response**

By AWID and Sexual Rights Initiative

Recent moves at the UN for ‘protection of the family’ conflict with established principles of international human rights law, including universality and indivisibility. Equality and respect for all human rights and fundamental freedoms of all family members is essential to family well-being and to society at large.
We must recognise the centrality of the human rights of individuals within family contexts and condemn and effectively act on abuses of human rights that take place in family contexts.

International human rights law clearly sets out the entitlements and freedoms of individuals in family contexts, whereas the ‘family unit’ is not in and of itself a subject of human rights protection. All individuals have equal rights to a family life, which must be realised by the State.

- The rights of individuals of full age to found a family must be recognised, on a basis of equality and in keeping with the principle of non-discrimination. ICCPR Articles 3, 23 and 26
- Individuals of full age, without any limitation, have the right to marry and to found a family. They are entitled to equal rights as to marriage, during marriage and at its dissolution. Universal Declaration of Human Rights, Article 16 (2)

All over the world, various forms of the family exist. While founding a family is every individual’s right, it is a well-founded principle that the family is diverse. A standardised approach to ‘the family’ will exclude, discriminate against and stigmatise many forms of families.

- Given the diversity of family structures and relationships, policies should not focus on one type of family, but take into account all types - including single-parent, compound, extended and recomposed families - and make provision for the different needs and particular circumstances of each. UN Secretary-General Report A/59/176
- Around the world, in different cultural, social and political systems, various forms of the family exist. GA Resolution 65/277, HRC Resolution 7/29

All members of a family have an equal right to safety and the right to participate in family life on a basis of equality without fear of violence. Women and girls worldwide continue to experience violence most frequently in family contexts. Child abuse, including sexual abuse, is most commonly perpetrated by family members. Persons with disabilities also experience coercion and abuse in the family.

- States must exercise due diligence to prevent, investigate, and punish acts of violence against women, including where these acts are perpetrated by private persons, such as domestic or family violence. Declaration on the Elimination of Violence against Women, article 4(c); CEDAW General Recommendation No. 19
- States must take all appropriate measures to protect the child from all forms of physical or mental violence, injury or abuse, neglect or negligent treatment, maltreatment or exploitation, including sexual abuse, while in the care of parent(s) or any other person who has the care of the child. CRC Article 19; see also CRC General Comment 13
- States Parties must protect the child from all forms of sexual exploitation and sexual abuse. CRC Article 34.
- States must undertake to ensure the child protection and care necessary for his or her well-being. CRC Article 3

Families must be free of coercion. All women and girls have the right not to be coerced into a family unit through forced marriage and all children have the right to protection from child and early marriage. Every individual must have the right to choose the kind of family they wish to be a part of and the way they enter into the family set up.

- No marriage shall be entered into without the free and full consent of the intending spouses, and on a basis of equality. ICCPR Article 23; CEDAW Article 16
- Child, early and forced marriage constitutes a violation of human rights, prevents individuals from living their lives free from violence, and has adverse consequences on the enjoyment of the right to education and to the highest attainable standard of health, including sexual and reproductive health. GA Resolution A/RES/69/156

Family members must not impose harmful and discriminatory practices on women and children. Families are made up of individuals, any of whom may hold biases that mirror harmful and/or life-threatening social stereotypes. All individuals have the right to be protected from harmful practices and families must not be treated differently from other social institutions or commit violations with impunity.
States must fulfil their obligations to prevent, respond to and eliminate all harmful practices (such as FGM and dowry-related violence), wherever and in whichever form they occur, including within the family. CRC and CEDAW Joint General Recommendation (31) and General Comment (18)

States should take all necessary measures, including enacting and enforcing legislation to prohibit FGM, protect girls and women from this form of violence, and end impunity. GA Resolution A/RES/67/146 and CSW 2008 Resolution 52/2

Individuals have the right to equality in family relations. The experiences of all women and girls in the family must align with universal principles of equality and justice.

Whatever the form of the family, and whatever the legal system, religion, custom or tradition within the country in question, the treatment of women in the family must accord with principles of equality. CEDAW General Recommendation 21.

States shall take all appropriate measures to eliminate discrimination against women in all matters relating to family relations and shall ensure, on a basis of equality, the right to enter into marriage, to freely choose a spouse, the same rights during marriage and at its dissolution, and the same rights to decide freely and responsibly on the number and spacing of their children. CEDAW Article 16

The Executive Committee has approved and appointed the previous UN Reps apart from Christiane Nicole who wishes to stand down for the year 2016-17

Proposed Oluyemisi Alatise
Seconded Sissel Hoijhelle Michelsen

**Extension – IPP Abha Gupta**

It has been quite quiet in relation to Extension after the excitement of the Convention where everyone was enthused to really push to expand the organisation. With passing of proposal 17 on membership at the 15th International Convention at Istanbul, it represents a ground breaking turning point in the history of the IIW also considering that the Rotary is urging all the wives of its members to take an active part in their own organisation. In this context we no longer count on the support of the Rotary to increase our membership, even though we have to continue to foster closer relationship with the Rotary, never forgetting our origins which are our roots.

It remains essential that the acceptance of new members should be treated with the necessary discretion and following the rules. In fact the image which we want to project is important when recruiting new members.

We must ensure that those who become part of our organisation are proud of it and really want to participate in the various projects with the enthusiasm that the existing members are able to transmit to them.

Last year in 2014-15 125 new clubs were formed, 71 of which were from India. This year, six new clubs since the start of new IW year have been established. one in Australia, one in Nepal, one in New Zealand and three in Nigeria and there is a suggestion that a club in Papua New Guinea might be revived. I know quite a few new clubs have been formed in India but we have not received their tally as yet. I am sure the Extension must be happening in various other countries too. Elaine will receive more precise data of more new clubs and disbanded clubs maybe around December.

**Promotional Ideas**

Maybe we could ask Board Directors to put together very short promotional video from their own club/ District/Country that could be used in a series of promotional campaigns to be put on website, YouTube, or still photographs and short comment to try and summarise, very briefly, something attractive about IW membership. Often it is the quirky picture or comment that attracts attention best. Could be done in English and also in other languages - whichever is better for the participants.

We all know how important communication is for an organisation like ours that has members spread all over the world and, for this reason, needs to send messages and information to help members become acquainted with and appreciate the International Inner Wheel.
Communication

We all need to think about how we communicate. The organisation cannot expand without every member becoming an ambassador of friendship. There are various means of communication which are very fast. Just think that in a minute on the Internet, using smart phones, tablets etc, we can access millions of messages on Facebook, on YouTube, not to mention over a million of photos from all over the world. I am sure that you must be thinking that you already know all this. It is just to explain how important it is in this context, for an organisation like ours which has a global membership to use these means correctly and sensibly.

During the past three years, our IIW Website has been updated and consequently improved, thanks to the involvement of the past IIW Presidents Catherine Refabert and Carole Young and with the help of past IIW Editor 2013-14 Ashnadelle, and now Editor/Media Manager, Michelle 2014-16.

It has really helped us in our connecting global world, that all the updated news and information about our Clubs, Districts, and Countries, Constitution and training sessions are covered on our website. You will all appreciate Editor Michelle’s efficient work for providing sufficient information on the 16th Convention on our IIW website. It is much to be appreciated.

Members are also able to get through archives all the documents regarding the past administration easily. However, the IIW consists members who speak many different languages, so we must take this into account and find a way of communicating efficiently with everyone who are all part of our organisation.

I feel in this area we can involve the National Reps to help with the translation of all documents as they are available on the website. The branding guidelines published last year on the website represent a milestone for our Association and they must be spread continuously which is a good source of guidance for the members who can recognise themselves in that brand. Since there are so many channels of communication, the coherence of the brand will help us to make ourselves known more widely and better. Thanks to these new means of communications (Facebook, Twitter, etc) we are able to know how many of our members use them to find about our activities. The use of hashtags introduced by Michelle which consists of a word or a phrase preceded by the symbol indicated the topic of a message or a discussion. The most important advantage is the immediacy of comprehension, which improves visibility and encourages an increase in the number of members. These are some of the key points of good communication and if we can all bear this in mind while encouraging new members to consider joining our organisation both we and any new members will have an enjoyable and worthwhile membership.

Finance - appointment of Accountants/Auditor Kapila Gupta

I will present you the report of financial statement of the IW Year ending on 30th June 2015. I thank our auditor John Moss for his help and advice, as well as admin Elaine who helped him in last couple of weeks as bookkeeper, Alison, was not keeping well. The auditor has checked the entries against the receipts and all throughout the year I along with bookkeeper Alison have maintained complete liaison on all bills and payments.

We will now study the figures shown in The Financial Statement.

You see the figures of 2014-15, and you can compare them with the figures of 2013-14

Page 1 gives us the summary of income and expenditure account.

Our Income

You see that our income has increased a little bit, due to the small increase of membership in some countries, and deposit interest is decreasing more and more.

Our expenditure is a little more than 2013-14 because of more expenses on maintenance of the new website and database, communication, as well the promotion of IW & having IIW Convention. The details will be given on the next page.

After the taxation on deposit interest, we have a surplus for the year of £91,095.

The detailed explanation for the expenditure on the next page:
Publication Costs

Are little more than in 2013-14 as there is printing of Convention documents, and the costs for the Directories & newsletter 2014-15 are also increased from 2013-14, due to the better quality of font size for IIW Dir, as well as printing and designing of IIW newsletter.

There is printing of Constitution and Handbook 2015 also.

Accommodation

The difference of cost with 2013-14 is because of the higher rates to the local authorities, the increase of the insurance.

The higher amount of the rent is because some service charges are higher, and the rent of the meeting room is different from year to year (depending on the number of days).

Administration

Also shows little more than 2013-14

Administration shows many headings. Some have increased, some only slightly, others show lower figures than the previous year.

UN Fee & Representation; it shows more than the sanctioned amount, due to the payment to Our Representative at Geneva for her travel.

Salaries

There is a difference in salaries compared to earlier years, we have only Elaine serving us full time.

Regalia

We did not spend as much compared to last year as many of the BDs were continuing for second year too.

Executive meeting

Within the sanctioned budget.

GBM

Within the sanctioned budget, some of you were part of that.

Extension

For the last three years we’ve already had a greater budget for extension (split into three Categories - visits to non Districted clubs, Rotary Convention and visits for IPP/VP to create new clubs). We did not spend under Rotary convention as IIW did not put up stall there this year as well visit of IIWP to non Districted Club is put under her expenses. Details of these three categories I would be giving you when I present to you the budget for 2016-17.

President’s Expenses —are also within the sanctioned budget and the amount is shown.

Also includes her travel to Non District Club of Dubai, which has not been put separately.

Website & database & marketing

We started with the new section as “communication”. Only one leaflet was created then, for all those of you who may not be aware that since 2012, Governing Body decided to invest in a new website for IIW. I wish to further inform you that last year we have started with the translation of leaflets. IIW has PR company RMS taking care of the IIW website and related works, being closer to our office for a quick follow up. RMS is now on our regular monthly payment since 2014-15. With continuous help and hard work of IIW Editors, over the last few years we have had regular updates on IIW website. Once the website was operative, the next logical step was to transfer the database to RMS to be updated every year, which is now fully taken care of and is online. It includes server charges also.

Communication and computer expenses —are also inclusive of the usage of computer related communications are higher than last year.

Depreciation office furniture and equipment: same as last year as the amount is defined by law.
Audit and accountancy can be divided in three categories:

- The audit and accountancy work
- The work of counting the ballots (president-vice-president-editor)
- Bookkeeping and other advice: in this is included the appointment of Alison, our bookkeeper, who comes once a week to administrate the weekly accounts.

There is an increase in expense on bookkeeping due to increase in her salary this year, as well as an increase in expense on Audit & Accountancy.

The Legal & Professional fees are always budgeted, but luckily we didn’t need any assistance of the lawyer.

Surplus for the year after Taxation is £91,095.


Reserves to cover the Potential Loss on Norwegian Krone - £27,500.

Total Recognised Gain for the year 2015 - £16,531.

Page 3-4 of the Financial Statement shows the Balance Sheet as on 30th June 2015.

Page 5 lays out the Fixed and Current Assets, Creditors and Reserves.

The detail is in the next pages (items numbered 1 to 7).

The tangible assets have decreased due to the depreciation of our office.

Current assets are our bank deposits and the stocks.

The debtors are the payments done in 2014-15 regarding 2015-16 (most travel of the Board directors for GBM 2015), and towards the advance payment towards Venue of GBM-2015-16.

Creditors are the income for the directory 2014-15, the corporation tax, the accruals (payments of 2014-15 done in 2015-16) and the bank balances.

Total Assets less Current Liabilities show us an amount of £1,475,833

This amount - the Reserves on June 30th 2015 are £1,475,833 and split in three categories:

- The office equipment replacement fund - £8447
- The Convention business meeting fund - £137,290
- The general reserve - £1,330,095

Convention reserve: we have already have costs for the visit to Copenhagen in August 2012, August 2013, advance paid to PCO to clear pending bills for GB members stay and other expenses.

Pages 6, 7 and 8, 9, 10 show the Notes to the Financial Statement for the year ended 30th June 2015.

Item 2 shows the Tangible fixed Assets of Leasehold Improvements Costs and Office Furniture and Equipment.

Item 3 Debtors further down the Prepayments.

Item 4 - Bank Balances and Cash held by HSBC Bank, (Current Account, Deposit Account), National Westminster (Current Account, the Liquid Manager Account and the Social Projects Account)

Item 5 The Creditors lists.

Item 6 shows us the Office Equipment Replacement Fund.


Transferred from reserve - £ 25,000.
Advanced payments to Convention 2015 Copenhagen - £47,065

Item 8 The General Reserve - 2015 shows a figure of £1,291,500 as on 1st July, 2014

With the surplus of the year After Taxation - £91,095

Transfer Convention Business meeting fund - £25,000

Reserve to cover potential loss on Norweigian Krone - £27,500

Total - £1,330,095

Madam President, that concludes my report of the accountants for the year ending June 2015. I wish to put on record my thanks to IIWP Abhaji for her trust in me to be liaison with LCC regarding Convention IIWP -14-15. For her trust in me to liaison with LCC regarding Convention finance and my thanks to all BDs 2014-15 for motivating ND clubs to send annual fees on time. Special mention to Admin Elaine as well as bookkeeper Alison, for their cooperation throughout the year.

Proposed Kapila Gupta

Seconded by Kathleen Brodrick

Approved

Before I present the budget 2016-17, I wish to inform you that this year again email was sent to NTs/ NRS/ DTs, giving information on annual fee 2016-17. Untill now Annual fee has been received from countries: Norway, Australia, Switzerland, USA, Philippines, India, Two Districts of Germany 87, and acknowledgment of receipt was sent to them by email.

Now I present to you the proposed Budget for the year 2016-17 which has been approved At EC meeting of 5th Oct 2015.

Along with are the tables showing the Actual amounts of our accounts ending on 30th June 2015 for the year2014-15 and 2013-14, so to compare the figures between estimated and actual.

I start the presentation of proposed Budget.

1: Convention minutes/Agenda/ Booklets/Proposal Booklets/Voting books

Being Pre Convention year proposal booklets would be made, so I have kept some amount under this title too.

2: Governing Body minutes:

In addition to governing body minutes, the printing of the financial statements are also under printing and stationery. Since it is a part of the governing body meeting, the amount remains same.

3: Constitution & HandBook:

Keeping same amount as last two years.

4: Newsletters:

Looking at the fig for the last three years, keeping in mind expensive postage also, I am keeping same as previous years which will take care of the postage too.

5: IIW Directories:

I prefer to put into the budget the cost of printing these items including postage and, on the other hand, to estimated income of it on the trend of expense of last two previous years, keeping less than the previous years, which is sufficient for any extra expense on printing.

6-7-8-9-10-11-12: Accommodation:

Based on the figures of 2013-14 and 2014-15 budget, the rates show little increase expense so increase little more than last two years.

And other sections may remain the same keeping same as last two years.

When we were at Stafford Court, the rent of the meeting room for the executive meetings was included in the rent of the whole office. Now we pay rent for the meeting room separately. As some times we will have meetings at the hotel, the rent will be included in the bill of the hotel. So the rent of meeting room will be included now in the budget of executive committee.

13: Salaries:

Salaries were decreased in last two years from £72,000 to £62000 in the budget, since we now have only Elaine at office, keeping same as last two years, which would take care of even in any increment or extra payments.

14 – 15 : UN Committees and visit of IIW Vice-President

Remains the same. The fees for the different meetings and the visit of IIW Vice President if possible.

16: Regalia:

By setting aside £600 in this column it will enable to purchase the Past Board Directors and Margarette Golding Awardee’s Badges.
17: Executive Meetings:
The expenses for the Executive Members depend on where the Executive Members live. Even with the inclusion of the rent of the meeting room £26,000 should be sufficient.

18: Gov. Body meetings:
As of now, we have only one GBM, keeping that in mind, the amount remains same.

19: Extension:
Same as previous year, split in three sections: visit to non-Districted clubs, Rotary Convention participation, if any and budget for IIW VP/IPP to create new clubs.

20: President's reimbursement:
The President's reimbursement for her travel expenses for her visits to Countries/Districts/Clubs, has been brought up to £18000 in last two years due to inflations and Airfares increasing tremendously, this year also remains same.

21-22-23-24:
Phone/fax, postage, stationary, ballot papers:
Comparing the fig of actual of last two years remains same keeping in mind the actual of last two years.

25: Leasing & Maintenance:
Leasing and maintenance of office equipment fund. These costs are necessary to renew and update the office equipment.

26: IIW Website & Database:
RMS is our PR company close to IIW office, which is on our monthly payment system for maintaining and updating IIW website, in addition to yearly payments for server charges.

27: Communication& Computer expense:
Keeping same as previous year.

28: Depreciation of office equipment:
Is the depreciation of the new furniture (purchased 2011)

30-31-32-33:
Audit and Accountancy, Counting of Ballots, Bookkeeping, Legal & Professional Fees and the Bank Charge, we must be aware that these costs increase and all are necessary.

34: Indemnity Insurance:
This is necessary to cover our responsibility.

35: Bank charges:
Trying to check on repeated tele-transfers to save on bank charges.

36: Miscellaneous:
covers small expenses direct from the office.

37: Shows the expected budgeted expenditure.
The estimated income is listed on Lines 40 to 50. Capitation Fee based on 100,000 members at £3.50 per members could give us.

£350,000, seeing growth of IW in many countries.

Interest (net of Corporation Tax): p.m. because of the decrease of the interests.

As money on a bank account haven't that much interest.

Sale of IIW Directories - £12,000.

Sale of Constitution & Handbook - £1,000.

Even after taking care of all expenses – I still expect to get surplus of £7,650.

Thank you for paying attention to me.

(The Capitation Fee can't be exactly according to the membership figures. We get full membership fees, then we get half yearly membership fees from Clubs inaugurated after December 31st or new members joining after December 31st.)

Madam President, I conclude the presentation of the Budget 2016-17 and I propose its adoption.

Proposed Kapila Gupta
Seconded by Chris Kirby
Every year we approve and appoint Auditors for the next year – in EC meeting following resolution already been adopted now I read to you all.

The resolution to appoint the Auditors - 2016-17.

Executive Committee has approved and appointed Royce Peeling Green Limited as Auditor for the year 2016-17, hence here “we propose for the year 2016-17 Royce Peeling Green (RPG) of Stockport be appointed our Auditors for the accounts.”

Proposed Kapila Gupta
Seconded Lyn Jensen

Convention Accounts

We have all the good memories of a wonderful Convention, and the achievements it brought to our Organisation.

I wish to congratulate Benedicte and LCC for their great team work and superb arrangements many of you were there to experience that at Convention IIW did get good profits. Thanks Copenhagen - well done, despite of limitation of funds, not getting sponsored, still IIW did get some profit. I was lucky to be part of the liaison team for the working.

As it started very slowly, with great difficulty, especially in finding sponsors.

The number of participants gave a large margin to update the equipment of Convention Hall.

There were 2480 registrations (all kind: early bird, later, accompanying people).

With the net entries at DIS, tentative profit shows as -193,915 DKK. IIW EC, BDs paid for their accompanying persons, rest was paid by IIW HQ. Stay, Meals, Travel, other arrangements all included in expense sheets of LCC, & PCO.

The expenses: as you all know the local committee have had a lot of sponsor problems. At the start the budget was very low profile, with very straight figures. At that time, based on 1500 participants there was a profit of around-225,675 DKK, later in 2014, 91,112-DKK ,which could cover a part of the costs at charge of IIW, but finally IIW had to pay around 500,000 DKK post-convention to clear certain bills though later 100,000 DKK was returned back to IIW. 100000 DKK was donated to HR H by LCC as had been promised.

All expenses are in accordance with the budget signed with the contract in August 2012 as:

- The rental fee for Convention Centre
- The prices for welcome reception, hospitality evening, gala dinner, lunch boxes
- The price of the busses for President’s dinner and hospitality evening
- The Car for the President and her husband
- The fee for the professional convention organiser (PCO)
- The price of registration booklets, postage and other printing and stationery
- Sound systems, gifts and other expenses.

As the number of registrations was exceeding 1500 people, LCC & IIWP decided at the visit in March 2015 to update the audio-visual equipment of the Convention Hall. At that time the budget has been updated as well. This equipment was necessary for the Convention Hall.

For transportation DIS / LCC has provide the vehicle for the transportation of President during her whole stay. The car has been charged, delegates were transferred on all three days by buses for welcome at Town Hall, hospitality evening, gala Dinner.

In these expenses all meals and PCO fee, stay for the members of Governing body were included.

The Local Convention Committee, IW members of Denmark have paid for Welcome Reception on 6th evening cocktail.

The expenses on charge of IIW are:

- The rent of the room for GBM on 6th morning.
- The accommodation at Tivoli CC for all members of Governing Body, administrator, UN speakers. Due to the GBM on Wednesday morning there was an extra night for all Board directors.
- The travel of all EC, GBM Dinner on 4th LCC & EC,5th LCC & GBM.
- President’s farewell cocktail at Tivoli, IIW PP’s Dinner on 6th and other extras at Tivoli.
- The visits prior Convention, travel and stay.

Main reason for this result is the number of participants.
Editor/Media Manager Report

I send you all my most sincere greetings and friendship. May you all find the few days you have together to be enlightening, rewarding and enjoyable as you all bring your own unique ideas to continue to help Inner Wheel unite and move forward to a happier future.

As your IIW Editor/Media Manager for the 2015-16 year I continue to work with passion and dedication with you all as we unite in our uniqueness of this organisation.

Here is a brief summary of the year to date:

Communication

Communication is vital for any organisation to succeed, therefore I continue to have open and regular communications between the IIW Administrator, Elaine and IIW President, Charlotte as we have begun this Inner Wheel year.

I am also in regular communication with RMS, with regards our web hosting and all website issues.

IIW Website

A few changes have taken place on the website:

- Inclusion of a President’s Blog
- Updating the video gallery and images gallery
- Archiving
- Some minor changes to links and reorganising of data.

We are looking into finding new images for the Home page and working with RMS to make the some minor changes to the back engine so that we can update the International links section of the website.

Website Analytics – from Google Analytics of the IIW website:

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<td>#Sessions</td>
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<td>94.51%</td>
<td>9041</td>
<td>230.20%</td>
<td>5772</td>
<td>18.59%</td>
<td>6634</td>
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<td>19.69%</td>
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<tr>
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<td>51.10%</td>
<td>-12.06%</td>
<td>55.04%</td>
<td>-3.04%</td>
<td>54.43%</td>
<td>-4.03%</td>
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<tr>
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<td>28019</td>
<td>345.45%</td>
<td>18213</td>
<td>23.77%</td>
<td>20418</td>
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<tr>
<td>#Pages per session</td>
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<td>133.88%</td>
<td>3.10</td>
<td>34.9%</td>
<td>3.16</td>
<td>4.37%</td>
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<td>Ave time per session</td>
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<td>76.43%</td>
<td>3.26 mins</td>
<td>19.94%</td>
<td>3.23 mins</td>
<td>2.60%</td>
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<td>51.48%</td>
<td>-11.58%</td>
<td>51.21%</td>
<td>-0.14%</td>
<td>54.43%</td>
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In summary

- There have been significant increases in the number of sessions and page views for the IIW website in comparison to the numbers from 2014
- It is encouraging to see the percentage drop in bounce rate (which is the number of people who only visit one page and then exit the website)
- We are also gaining fewer new visitors to the site
- We can therefore conclude that the website is being used more by our members which is encouraging and pleasing to see.
- I am able to break this down much further and demonstrate the actual pages that people are visiting and can send separate reports on these if you are interested in seeing more detail.
Social Media

FACEBOOK

Facebook continues to be our major source of social media.

In July I undertook a major task to clean up names of groups on Facebook and sharing the Social Media guidelines throughout the world. This has been fairly successful and there is only one group that I am still working on to remove the title International IW from their group name.

The Facebook page is still generating much interest and is being followed by many.

I would love to see the number of likes grow to over 3000, we are so close – please remember to encourage your friends to “like” us on Facebook.

Facebook Page Analytics:

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<td>2717</td>
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<td>1017</td>
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Summary

The role of Editor/Media Manager is very varied and technical. It can be a time consuming role but it is certainly a challenge that I am really enjoying. I will continue to look for ways to share, grow and publicise the vast projects of great service and work that is happening all across the globe. However, to be able to do this effectively I need to be provided with good quality information. I encourage each of you to please help me by encouraging all National Bodies and Inner Wheel clubs around the globe to share their projects, milestones and news with me so that it can be published on our sites and therefore inspire others in this unique and united organisation.
Constitution Report Constitution Chairman, Gundar Lannoy

As we have 14 newcomers between the Board Directors, I will rapidly explain the role of the Constitution Chairman (CC), which I hold now for the third and last year. The main role of the CC is to interpret and explain the Constitution & Handbook (C&H). Since the beginning of International Inner Wheel (IIW) in 1967 we have had 16 International Conventions, where Clubs, Districts, National Governing Bodies (NGBs) and IIW have introduced changes to the original rules, which were established on the model of the Association rules of IW in Great Britain & Ireland. Our Constitution has become so complex, that it became necessary to create the role of Constitution Chairman 20 years later in 1988. Since then 35 guidelines have been issued as well as the duties and responsibilities for all IIW offices, which are regularly updated by the International Executive Committee. But even the Guidelines need explanation. They are sometimes difficult to understand by IW officers who are not native English speakers or not familiar with legal texts.

My day-to-day work is to answer queries from all over the world. Many of them could be answered by having a look at the C&H, but it is easier and more quickly done to write an email and to have an almost instant response from the CC. So I spend at least three hours every day on my computer. Many of the queries at this time of the year concern nomination and election procedures for National Representatives (NRs) and Deputy National Representatives (DNRs) and for international offices.

I have to check all the nominations for international positions, which must be forwarded to Headquarters of IIW before end of September. If nomination forms have to be completed or a document is missing, I contact the National Representative of the country concerned, so that she can do the correction.

Another of my tasks is to do the proof reading of all the Minutes of the Executive Committee meetings and the International Governing Body meeting and of the drafts for the new Constitution & Handbook 2015. Elaine and I have exchanged many emails and phone calls to do this work. It has taken much of our time in July. But even after four or five proof readings, there can still be minor errors. This is true for the C&H 2015, where the numbering on two pages (21 and 37) is not correct. After Convention 2015 and printing of the new rule booklet, we have to update the official documents on the international website and most of the 35 guidelines. Elaine and I have already done part of the job and we will continue to do so, when we have enough spare time. As NGBs will have to update their Bye-laws too, I expect to receive several demands for checking and approval by the Executive Committee of IIW.

I have to give advice for the formation of Districts, their division or disbandment, for the establishment of a National Governing Body or the introduction of a first National Representative in a country, but is the whole Executive which gives its agreement. The most recent case is the disbandment of D340 in Pakistan by 30 June 2015. A majority of the Clubs had requested a special meeting, in order to discuss and vote about disbandment. The procedure has been conducted in conformity with the C&H 2015 and the Guideline for Disbandment of a District with no National Governing Body. At the 4th EC meeting in June the Executive has confirmed the disbandment. District 340 and its Executive Committee members have been taken out of the database and the directory and all the Clubs of former D340 have become Non Districted Clubs by 1st of July 2015. They are now under the jurisdiction of IIW. In August and September, Headquarters have received two applications for the formation of two new Districts in Pakistan in the North and the South of the province of Punjab. Both have the same geographical boundaries as the corresponding Rotary Districts. 15 Clubs are involved: six in the North and nine in the South. The EC must give its approval and allocate new District numbers. Only then can the Districts elect their first Executive Committees. There are enough other Clubs in former D340 to create a third new District, but time must go by after a disbandment, which is often lived like a divorce.

Another important duty of the CC is to prepare and propose changes to the Constitution, which could be submitted by the International Governing Body at the next Convention. As proposals have to be submitted before November 2016 (18 months before the 17th Convention in Melbourne in 2018), we have only this International Governing Body meeting and two Executive Committee meetings in February and June 2016 to discuss and work out proposals which have to be finalised by the International Governing Body in October 2016. I need your input. All your suggestions are welcome. After two years of experience as Constitution Chairman, thousand responses to queries and daily lecture of the Constitution & Handbook I have found several things which need clarification. I have listed several ideas. We will discuss them and if we agree to present some of them as proposals, I will put them into form. But not immediately! It needs time and calm to construct a proposal. I will have them ready for another discussion and perhaps rewording at the next Executive Committee meetings in February and June 2016.
CONSTITUTION CHAIRMAN’S SUMMARY of CONFLICTUAL SITUATION IN DISTRICT 340 PAKISTAN JAN. 2014 – 30 JUNE 2015

Until 30 June 2015 Pakistan had two Districts, 327 and 340, no National Governing Body but a National Representative and Deputy National Representative. After more than a year of never ending disputes in District 340, more than half of the Clubs have voted for the disbandment of the District and the Executive Committee of IIW has confirmed this decision at the 4th EC meeting in June 2015.

On request of 14 clubs (more than half of the Clubs of D 340) the National Representative 2014-2015, Nabila Siddiqui from D 327 had conducted the whole procedure in conformity with the Constitution of IIW. Headquarters had received all the required documents before the EC meeting of June.

The decision of disbandment taken by these 14 Clubs has been confirmed by the Executive Committee and a notification was sent to the District Executive of D 340, all the Clubs (27) and the NR to inform them, that the disbandment of D 340 was effective by 30 June 2015 and that all the Clubs of former D 340 were Non Districted Clubs under the jurisdiction of IIW by 1st of July 2015.

All the problems started in January 2014, when the election results for the position of District Chairman 2014-2015 in favour of Nasira Attique were contested by the Vice-Chairman 2013-2014 who had been the unlucky candidate for the same position. She sent a complaint about canvassing and incorrect scrutiny procedure to IIW. Headquarters received many letters from Pakistan with all sorts of allegations concerning canvassing by Nasira, difficult to prove when you are not on the spot (Nasira had been District Treasurer a couple of years before and was known by all the members for her dominant character and her tendency to take anyone to court at the least disagreement). But there was a written evidence of canvassing in the Office of IIW: The District Bulletin of D340, which was sent to all the Clubs in the period between nomination and election: Oct./Nov. to end of December 2013. In this bulletin of many pages Nasira had photos on every page and two articles praising all her good deeds in town, her generosity and great reputation as a journalist. Other elected Executive members had just one photo within groups of Club members and a little text informing about Club activities. It was evident that the District Chairman 2013-2014 and her District Editor had largely privileged Nasira. Canvassing for a nominee is forbidden by the Constitution (C&H 2015, page 13 and Guideline about canvassing). The Executive Committee sent a letter to the DC 2013-2014 asking her to disqualify Nasira which she refused to do, even after a second request. In March 2014 Nasira took the Chairman, the Vice Chairman, the NR and IIW to court (at the Civil Court of Sahiwal) asking to suspend the Executive Committee’s decision of disqualification. As at the end of May no legal decision was issued, the Executive Committee considered that neither Nasira nor the Vice-Chairman 2013-2014 Aqueela Saeed had the legitimacy to hold the position of District Chairman 2014-2015 as long as there was no outcome of the legal proceedings on 1st July. In such a case there would be a VACANCY concerning the position of DC in D340, and the elected Vice-Chairman 2014-2015 should hold the role of District Chairman 2014-2015 in the INTERIM until the legal situation was clarified. Nasira went to court against IIW again. As the Civil Court refused to suspend the decision about the Interim, she took the case to a higher District Court, which decided suspension and that she could fill the role of DC until the final outcome of the legal proceedings about disqualification.

As no legal decision had been taken by December 2014, she had herself re-elected for a second year by less than half of the Clubs of D340. The other 14 clubs refused to recognise her as DC and she excluded them from voting on the District Committee and from the election of a NR and DNR 2014-2015 for the two Districts of Pakistan D340 and D327. Normally it is the role of the current NR to organise the election of her successor, to call for nominations by the Clubs and to receive the postal votes of all the clubs of the 2 Districts. Nasira had the NR elected by 13 clubs of D340, without informing the other 14 clubs and the current NR and the Clubs of District 327. This was definitely illegal. The 14 Clubs were so upset with the unconstitutional management of their District 340, that they asked for division of the District. We had to tell them that a correct geographical division was not possible, as in some towns of the province of Punjab several Clubs were against Nasira and others in favour of her. One cannot have two Districts within the same boundaries. There must be distinct territories. Finally we suggested disbandment of the District and sent the relevant guidelines.

After disbandment was confirmed by the IIW Executive and the election of the NR by D 340 cancelled, Nasira has written on 7 July 2015, that she has taken IIW to court once more, this time for illegal disbandment. Since then we have no longer heard from her, but it seems that she is continuing as if there had not been a decision by IIW. The Executive Committee has decided to ignore her.
In August and September Headquarters have received two applications for the formation of two new Districts by the 14 Clubs who had voted for disbandment, one situated in the North of Punjab, the other South of Lahore.

There is the possibility to create a third District in Punjab in Lahore, where there are enough Clubs in favour of Nasira, but time must go by.

**Confirmation of the decision to allow the disbandment of District 340 to stand, be ratified**

Proposed Gunder Lannoy

Carried Unanimously

**Suggested Changes to the Constitution & Handbook for possible formulation into Proposals for Convention 2018 and Changes to Guidelines for immediate inclusion.**

**Proposal IIW Authority**

As we have had a lot of disputes and lack of respect of the rules of IW in Districts with no National Governing Body, we should clarify the role of the International Governing Body.

A suggestion was:

From page 6 move to page 11, Put in new heading ‘Duties and Responsibilities’.

In conformity with the Constitution, The Governing Body has the control and management of the affairs and funds of International Inner Wheel and subject thereto, may order its own proceedings. Its decision on matters of administration is to be final, but on matters of principal any Club, District or National Governing Body may appeal against a decision to the Convention. Quorum – 75% of the Governing Body.

Delete 4 Non Districted Clubs title.

Continue paragraph

The Governing Body of International Inner Wheel is to have jurisdiction over Non Districted Clubs, where there is no National Governing Body.


It was suggested to introduce a new rule:

**5. Districts With No National Governing Body**

The Governing Body of IIW is to have jurisdiction over Districts with no National Governing Body. When asked for arbitration because mediation efforts on District level have failed, the International Governing Body takes the final decision.

In fact the role of the International Governing Body is not clearly enough expressed on page 6 under “Board Directors". Lawyers find it difficult to determine how far reaches the authority of IW, when it is only said “Its decision on matters of administration is to be final.” What is really covered by the term “administration”? A German professor of law advised me to introduce the notion of “arbitration”. It is difficult for law Courts to go against arbitration decisions. Perhaps we should introduce “arbitration” into the Duties and Responsibilities of the Executive Committee on page 14 under “Committees” and the responsibilities of the International Governing Body on page 6.

When arbitration is requested because mediation has failed at all levels - Club, District and National Governing Body - the IIW Governing Body makes the final decision.

The Constitution Chairman requested a view as to whether she should work on proposals to this affect

The principle authority over Districts by IIW

Carried

Right to mediate when requested

Carried

**Exclusion of Officers**

I have been asked if we can extend the rule about exclusion of Club Member for serious reasons (on page 5 of the Constitution & Handbook 2015, section G - Termination of Membership) to Executive Committee Members on different administrative levels of IW. There might be a possibility to dismiss an IW Officer for serious reasons without exclusion as a Club member. Dismissal of District Officers for serious reasons should be the responsibility of NGBs and in the case of Districts with no NGB the responsibility of the IGB. This could be a separate new role.

Discussion followed on what might be the serious reasons? It was agreed that there were other ways to remove someone from office not least that other nominees could be put forward. It was agreed to take out the suggestion for excluding Officers.
**Canvassing – Guidelines**

The Executive Committee decided to put a time limit for CANVASSING in the Guidelines. As this is a Guideline not a Proposal it can be implemented immediately.

The rule about CANVASSING Page 13 should be clarified. It concerns only nominees for the positions on the IGB but as this is the chapter about the IGB we could introduce the rule about canvassing in the Standard Rules for Districts with no NGB, page 34.

It had been decided to put a time limit for CANVASSING in the Guidelines. For example only during the period between publication of the nominations and final voting before 31 March.

The Board Directors agreed.

**Nominations at IIW Governing Body level**

As to the qualifications for Board Directors there was a contradiction between the rule

on page 10 (“must be a Past NR or a Past President of a NGB . . .”) and the nomination form, where it is written “The nominee MUST BE or HAVE BEEN a PAST PRESIDENT of a National Governing Body a NATIONAL REPRESENTATIVE.” It should be a “PAST National Representative”.

President Charlotte then explained the problem that had arisen at the IIW Executive meeting relating to the interpretation of the Constitution on this matter regarding the nominations received for Board Director and Constitution Chairman for 2016-2017. It had become so intractable that none of the Executive Committee wished to change their opinion.

The Vice President, Immediate Past President and Treasurer felt that because their view outnumbered the President and Constitution Chairman that their opinion should prevail. The President considered that because of the severity of the impasse and because she was in the chair for both meetings she should be allowed to take the issue to the Governing Body and that it was such an important issue it was the whole Governing Body view that must be heeded.

After the IIW Executive meeting had closed for the day with no agreement having been reached the Constitution Chairman reviewed the specifics of the dispute on her own and subsequently pointed out, on studying the Constitution & Handbook 2015 further. On page 14 it stated that the Constitution Committee consisted of the Constitution Chairman, the President and Vice President and on page 25 it stated that on constitutional matters “in the event of a dispute the Chairman of the Constitution Committee will make a final decision.” With these clarifications to hand the President felt that she had the authority to take the issue to the Governing Body for their decision, despite the opposition of the Vice President, Immediate Past President and Treasurer to previously agree to this decision.

She therefore explained to the Governing Body the matters of dispute. They arose because Constitution Chairman Gunder Lannoy had highlighted a possible contradiction in the interpretation for nomination to positions on the Governing Body to the IIW Executive Committee. This was discussed in great detail and at great length because it would have an impact upon the current nominations and standing of some of the present officials. The crux of the matter rested on when a person became a past holder of a position in Inner Wheel and whether they could be nominated for a position reliant on a qualification that they were currently holding and take up office immediately on relinquishing that role at the end of the year. Some of the Executive members (IPP, VP and Treasurer) considered they could not go directly from one position to another in this case so the term “past” meant at least a year’s gap between positions. Others of the Executive (President and Constitution Chairman) considered that on completing the year they were immediately allowed to move to the following role. This had been the interpretation generally for many years and the nomination papers since at least 2006 had used the wording “The nominee must be or have been” whereas the C&H used the phrase “have been” on its own. Complications arose with interpreting whether a person holding office for two years could class their first year in the role as past qualification and their present role as current or whether the two years in office was classed as a single entity. Further complications arose because in some countries individuals were only in office for one of the two possible allowable years because of competition for senior offices meant individuals were restricted to the number of times they could be nominated for office. As the nominees for Constitution Chairman and Board Directors 2016-17 fell into this disputed area and the Board would have to vote upon the election of Constitution Chairman a prompt decision was a necessity.
The Vice President, Immediate Past President and Treasurer were of the opinion that the Constitution stated quite clearly that “past meant past” and that a wrong interpretation was an illegality that could not be allowed to continue (as per Civil Law). The President and Constitution Chairman felt that the interpretation was not clear cut and that because a wider interpretation had previously been used precedent and practice should prevail (as per Common Law). All members of the IIW Executive who wished to speak were given the opportunity to do so and IPP Abha Gupta and VP Yemisi Alatise explained their position eloquently. A Board Director personally affected by the decision making process had been asked to leave the room prior to all the discussions. She took no part in the decision making or voting. The Board Directors discussed the issue and it was decided that there should be a secret ballot to determine:

a) Whether all the nominees for the position of Constitution Chairman 2016-17 could stand. 

After the result of that decision:

b) The vote for Constitution Chairman 2016-17 would take place from the eligible candidates as per decision a).

Elections were counted by two Board Directors and checked by the Administrator before the results were announced.

Results of Vote a): Yes 17, No 2, 1 abstention. Total 20.


The successful nominee for Constitution Chairman 2016-17 was therefore Phyllis Charter.

Immediate Past President Abha Gupta took the microphone and profusely congratulated Phyllis Charter on her election.

Other suggestions for Proposals for 2018

Wording relating to the election of National Representative in the circumstances when a District had divided – the current wording penalised individuals with the right qualifications who had moved to the new District as they could not take up office for two years, confirming the rule that National Representatives should not hold more than one office at a time.

As to the qualifications of National Representatives (Page 18) we should delete the second half of the first paragraph or add a sentence, see below. We do not need this restriction, which penalizes new Districts formed after the division of an old District. They have members who have the qualifications for the position of NR and who should not have to wait that their new District has two years of existence, before they can be nominated.

Or reword by adding - if there is a division of an existing District the newly formed District may nominate an individual with the relevant qualifications for National Representative

Discussions took place about the role of The National Representative. Again there was discussion on finding a more suitable name for the National Representative. President Charlotte explained that there had been similar discussions prior to the last Convention and the Governing Body at that time had decided not to present a proposal on the issue. It was suggested that if the current Board Directors could come up with a suitable title the matter could be revisited.

There should be a rule stating that “a NR must not hold at the same time another position on Club and District level” (C&H 2015, page 19, Nominations: Second line: Add this rule).

C&H 2015, page 17. 4. Payments from the funds of Inner Wheel.

We have to add: and “online banking” after “bank transfer.”

On page 3 B. Honoured Active Membership

We could delete “The Club will pay”… until “pays all her own dues”

The decision of a Club to bestow an active member with the title “Honoured Active Member” does not need to be accompanied by a payment of her dues. Most often she is not a needy person and refuses this kind of gift, because it is taken from the funds of the Club. In many Clubs the subscriptions of the members are just sufficient for functioning of the Club!

Discussions took place on the function of Honorary membership.
It was believed with Proposal 17 Istanbul the Honorary membership clause might be removed or reworded or the title changed to something like “Patron” which might then reflect the actual situation regarding Honorary members.

Discussions took place on the Naming of a Club. It was felt that the first sentence could be removed as fewer new Clubs now had any Rotary connection and the geographically suitable name was more relevant.

In the Standard Rules for Districts with no NGB page 34 under 4. Nominations and Tenure of Office.

We could change the tenure of office for CHAIRMAN and VICE CHAIRMAN, a second year should only be allowed when no successor can be found. This was the original motivation, when the possibility to serve for a 2nd consecutive year was introduced in the Constitution. But as the motivation does not appear in the rule, it becomes a general rule.

We have examples of abuse, where District Chairmen have themselves re-elected just for the pleasure to continue, even when there is a qualified Vice-Chairman, who has to wait another year before nomination for Chairman.

Constitution Chairman Gunder Lannoy thanked the Governing Body for their suggestions and help on the possible Proposals and changes to the Guidelines. She said she would need time and quiet to formulate these and she would bring back in February and June 2016 to the IIW executive meetings her suggestions for the wording of these matters.

Appointment of Trustees

The International Governing Body shall have the power to appoint 2 Trustees in whom shall be vested the responsibility for properties of International Inner Wheel.

1. On behalf of the membership, the Trustees shall be responsible for the general management of the property vested in them, and shall authorise major repairs and alterations as needed.

2. The International Governing Body shall indemnify the Trustees against all liabilities, costs, claims and demands incurred by them as Trustees.

3. The International Governing Body shall have the power to appoint or dismiss Trustees.

4. A Trustee must be a Past Board Member/Board Director, 1 from Great Britain and Ireland and 1 from another country.

Trustees 2016-17 = Dr Brenda Taylor GB&I IIW PP 1989/90 and Carole Buchanan Australia IIW PP 2001/02.

Appointment of Lawyer = SAS Daniels 2016-2017 were appointed.
Convention Feedback Report

Song

President Charlotte confirmed that all the songs submitted for the competition were listened to. She confirmed to Board Director Nelly Bratoeva that the Bulgarian song was very good. She explained that the winning song by Herford-Widukind, District 90, Germany should be made more available via the website and its use encouraged, particularly in places where there was not an established song used at meetings and events. Although it was used at the Flag presentation at the Convention in 2015 many did not realise its significance as the winner of the competition. It was hoped that continued use would create familiarity with it and members would then start to choose to use it more frequently at events and appropriate times.

“Standing Together – Inner Wheel”

Verse 1)

Time keeps turning like a wheel
And the face of our world
is changing forever.
We'll accept the challenge – that's for real
with responsibility
and we'll make it together
The power from deep inside
- the energy to do it right
is the axle making the wheel go round.

Inner Wheel means joining together
Inner Wheel means friendship forever
Inner Wheel – it's harmony we feel
Standing together – Inner Wheel

Chorus

Inner Wheel – it's hope that we are giving
Inner Wheel – it's charity we are living
Inner Wheel – we can help, we can heal,
standing together- Inner Wheel

Surname

Verse 2

It's a bond that lets us be one
This strength to make us grow
and have trust in each other
We're strong women with heart and soul

All around the world
We're having faith in one another

The joy of mutuality
makes us a strong community
We're the axle making the wheel go round
Standing Together- Inner Wheel IWC
Herford-Widukind, District 90, Germany

IPP Abha Gupta wished to put on record her thanks to Benedicte Haubroe and the LCC. She asked that her thanks be conveyed to the LLC members. She felt that credit should go to the entire committee and that they had set a big target for the ladies in Melbourne. She said she had been extremely lucky to have been IIW President for such an event and she owed that experience to the ladies in Denmark.

A slide show of images from Copenhagen was shown and Benedicte Haubroe went through the suggestions for the Convention Blueprint. Where possible these would be suggested to the LCC in Melbourne. The IIW Executive Committee wholeheartedly thanks Benedicte Haubroe and the LCC for all their hard work and dedication in providing such a memorable and well-run event.

The donation will be given to HRH Crown Princess Mary, together with a brooch donated by a Danish IW member, in her capacity of protector for Maternity Foundation Denmark.

After the evaluation meeting, the Danish Convention group have the following comments and recommendations.

Booklet

It is important to have an updated address list available. Far too many booklets were returned due to wrong addresses.

Convention location

It is important that there is a separate room available during the Convention for use of the Local Convention Committee.

Wi-Fi

It is important that there is a comprehensive Wi-Fi, as it needs extra capacity to upload a great many pictures and documents on the social media during the Convention itself.

Registration and hotel facilities for the Convention group

The costs of the Convention Committee registration fee and hotel accommodation fees during the Convention should be covered by the Convention budget (say maximum ca. 7 people).

Accommodation

It is important that the Convention Committee group can stay at the main Convention hotel. During the Convention in Copenhagen the whole Convention group was on duty from Monday until Sunday.

The Local Convention Committee LCC

It is imperative that the person chosen as webmaster for the Convention website be part of the LCC.
Representation of the flags of each nation at the opening ceremony

During the Copenhagen Convention and at earlier Conventions, there have been problems with North and South Cyprus. A member from Southern Cyprus did not conduct herself in a manner that was worthy of an international organization. This problem needs addressing before the next Convention, so unpleasant episodes can be avoided.

Regarding the final accounts

The time needed to conclude the accounts, as defined in Blue Print, are not realistic, and there should be set more time aside for the presentation of the final accounts. One could perhaps say that the finalized accounts are done as soon as possible without undue delay, and presented by September 1st at the latest.

Contact person between IIW and LCC

We recommend that a contact person is chosen by IIW, who can assist LCC in the course of the three years of the preparations. This person needs to have a full knowledge of the Convention set up. By choosing a contact person, a shorter communication line will be possible. It is however imperative, that the person who is IIW President in the Convention year is involved in the preparations as early as possible, so that wishes can be incorporated in the planning at an early stage.

Sponsors

The coordination and process of finding sponsors needs to be thoroughly prepared and discussed.

Therefore, in case sponsor coordinators are needed for future Conventions, it is important to involve them from the start, rather than later.

Registration form

The following three items caused misunderstandings:

“I wish to serve as a steward”. A lot of participants listed this without understanding that they signed up to help. They were therefore surprised when the Chief Steward contacted them.

Recommendation. The form should clearly show that by listing this, you sign up to assist during all business sessions.

Past IIW president.

A lot of past club presidents listed this.

Recommendation: The form should clearly show that only International Presidents should list this item.

Voting delegate:

A lot of misunderstandings related to the use of the words Delegate and Voting Delegate.

Recommendation: The form should distinguish between Participant and Voting Delegate.

Registration

The process of handing out the voting papers only to the National Representatives did not work. Those who collected the voting papers did not always hand out the voting book to the voting delegates. Recommendation: Voting papers/books must be handed over to each voting delegate. This requires that the counter that hands out the voting papers is manned by four persons in addition to the IIW secretary.

Registration process as chosen by the Danish organisers:

Approximately 2500 participants

Professional organizer: DIS

Each shift as three hours.

Registration was divided in 2 steps (registration and a voucher to collect the Convention bag).

Convention bag was then handed out from a specific counter based on presentation of the Convention bag voucher.

We chose the following manning for the registration process to avoid queues:
Day | Arriving participants | DIS | IW | Registration | Bag counter |
---|---|---|---|---|---|
Tuesday ½day | 40% | 14 (2 shifts) | 7 | 2-4 |
Wednesday (full day) | 50% | 14 (2 shifts) | 5 | 25 (3 shifts) | 2-4 |
Thursday (until opening) | 10% | 14 (2 shifts) | 4 | 4 | 2-4 |

**Admittance control**

It is vital to enforce a strict admittance control and not to open the doors before the guards are in place. Unfortunately, we experienced a thief who got into the Convention Hall.

**Name Badge**

The badges that we used were colour marked (a different colour for voting delegates, participants, companions (non-IW), IIW Board, IIW President, LCC etc.). Also, the badge showed which event the person had signed up for (gala dinner, hospitality evening etc.) and table number for the gala dinner.

**Gala dinner**

We chose to make a table plan. It was a huge job, but we felt that it was a great success. We gave every participant a table number on their name badge, so that there was no swapping of places. We managed to organize at least two people from the host country and that participants were at a table with someone from their own country.

**Row stewards**

It is important that the voting delegates sit together. In Copenhagen, we decided to announce that no-one could vote if they were not seated in the section reserved for voting delegates. Remember to ensure sufficient seats in this section, as also some non-voting delegates will want to sit in this area. A row steward can collect votes from about 50 voting delegates and bring them to the voting counter. Aisle stewards are therefore not necessary. Remember to have sufficient baskets available, as all voting papers are to be collected in baskets. Row stewards are to be the same people under all business sessions. We were not aware of this in Copenhagen and a few problems arose.

**Voting counters**

Ensure to assign at least one deputy voting counter - better to have two. In Copenhagen two of the chosen voting counters were cancelled and had to be replaced, one person did not turn up, another was ill and could not manage to count the last two days.

**Microphone stewards**

Microphone stewards are not necessary. Only a platform steward is necessary.

**Presentation of proposals at Business session**

Regarding the procedure with a proposal person and a second proposer who both have to separately present their proposal from the rostrum and then come up again and present their proposal. This can be simplified and save time, if these two persons could be called up and directly present their proposal.

**Reports at the final business session on the last day**

Reports on the final day ought to be severely limited in length. None now wants to hear lengthy reports, only a quick background sum up to the later written report.

**Closing ceremony**

When the next Convention venue is announced there is a lot of disturbance and noise, and some participants choose to leave just after this announcement, and leave before the final thank you and songs, leaving many empty seats. We therefore recommend that the next Convention is not announced till the final moment before “For auld lang syne” is sung.

The above is written by the whole of the Danish LCC and we hope that IIW and organizers of IIW Convention in 2018 will be able to take advantage and put to good use our input and recommendations.
Benedicte answered questions about the rose bushes, explaining that there had been about 4,000 available worldwide. Phyllis Charter GB&I confirmed that she had got one and was hopeful that it would grow.

**Convention Melbourne April 2018**

Chris Kirby promoted Melbourne to the Board Directors and a promotional video was shown. President Charlotte would be attending the IW Australian Annual conference directly after the Governing Body Meeting and would spend a short time in Melbourne and would meet the LCC and see the proposed venue and professional organisers for a preliminary visit.

**Office Administration**

The Administrator confirmed that she would be meeting with RMS and IIW Editor/Media Manager later in the month to work on the website and media items. It was hoped to extend the database to include contact telephone numbers where required as these were now being asked for by the courier companies use for delivering items.

She explained that help would probably be bought in to update the database in the coming year as previously IIW President and IIW Treasurer had assisted with much of this work and they would not be available to do so. She confirmed that a quote would be sought for the reprint of the Constitution & Handbook. The sizes and fonts for the Directory and Constitution & handbook 2015 had been well received.

The IIW Executive had agreed to try using a mailing house for the next mailshot as this could well be more cost effective than doing all the work in-house.

**Non Districted Clubs**

The Board Directors presented their findings so far. Vice President Yemisi and President Charlotte encouraged them to communicate with each other and use their personal contacts.

**National Representative Reports.**

Corinne Dalleur was asked by President Charlotte to create a precis of all the information for the UN Reps.

The reports were discussed and Board Directors from countries featured gave updates and clarification when required. The problems in obtaining data for amounts raised, hours worked and beneficiaries helped were commented upon.

**International – Happier futures, Better Lives**

Sissel Michelsen raised the matter of having an international project that the whole of IIW embraced. She suggested the issue of Fistula / FGM was of major importance and should be an issue that should be centre stage for an organisation like IIW. However she was aware that large charities did not then give publicity to donors like IIW but felt a single campaigning issue would give the organisation a better profile. Other Directors explained the systems in their countries. For example Denmark chose one project countrywide a year voted upon by the Districts and Clubs donated a set amount. FAMAT did not have a national project regularly. Clubs preferring to do things individually. It was felt that when they were free to do something they felt passionately about they were very generous but would not pay a set amount for every year or for a fixed project. GB&I would not give a set amount to a particular fund.

It was agreed that the umbrella theme provided a framework and the need to find a project that might be embraced worldwide could enhance the organisation. However collecting money at an international level previously had been very difficult. It was realised that young women joining the organisation and forming clubs wanted a specific answer to the question “what are we doing” on the issue of service.

It was suggested that a group of the Board Directors could be given the work of looking into this issue.

**Migration/Refugees**

President Charlotte explained that she had received many queries and requests as to what IIW was doing regarding the current problems in the world relating to the refugee crisis. She explained that as it was primarily a political and European problem it would be difficult to impose upon all the Clubs worldwide a fixed strategy relating to this issue. She did however feel that Inner Wheel was at its best when tackling issues at an individual or Club level.

She explained that she had heard of a lady living not far from her in Belgium who had visited a camp of migrants set up in old army buildings, waiting for their papers to be processed. She invited a young couple and their children to go with her for just one day, took them to a supermarket and got necessities and clothes for the children, gave them a simple meal and by chance took them to meet her hairdresser. The hairdresser washed and cut the mother’s hair – the mother of the children had spent weeks on the road and had not spent anytime caring for herself. They returned to the army buildings to await their papers but at least had had some nicer time in all the hours of stress and deprivation because of the humanitarian kindness of this lady. President Charlotte felt it was this type of action that was really useful to the recipients of it.
Other General Business (AOB)
Reports from Board Director working Groups.

Group – Phyllis Charter, Akhter Jahan, Corinne Dalleur, Janinka Der Beer Rabzstyn. Board Director.

CV of BD plus a short profile and statement of Vision for the Future is a necessity. This is more important than the photo and the country of Membership. The BD needs to have knowledge and experience of Inner Wheel before Standing.

BD’s need to listen to each other as knowledge and experience shared is extremely valuable and can be disseminated to Inner Wheel around the world.

Number of BDs

The existing 16 although giving a large spread of representation does present an unwieldy number for the very limited time available for Board Meetings. 12 BDs could be the ideal representation. Thus allowing more time for discussion and debate. We believe stating that key countries may not be represented - is not democratic as we are all equal.

A discussion took place as to having one country – one vote. This may entail internal elections.

A CV and Vision for the Future would be beneficial and the Member having the qualifications and vision would be worthy of being elected to stand for BD.

BD’s should have more input – two way discussions – preferably in small groups of four Members.

This could achieve more for the benefit of IW.

BDs to be given objectives.

Groups could work with Skype – email – Facebook etc.

One Member from each Group could attend an Executive Meeting and give a report on their discussions/topics.

This would only mean extra cost for the Group representatives.

It would be beneficial to have two BD meetings a year. More would be achieved by the BDs and the Executive - therefore International Inner Wheel would benefit for the future of all.

Members would see that the BDs are active and working with information being passed to Associations, Districts and Clubs etc.

The Capitation fee could be increased by a small amount to cover a second Board Meeting if insufficient funds are being held.

Zoning

The Group did not agree with Zoning and thought it would never work. Taking turns in rotation for election as BD would cause problems – it would be more by luck if it was a certain country’s turn than the more qualified and experienced Member being elected. It was felt that Inner Wheel would be the loser - losing valued and knowledgeable Members if it were not the rotational turn of their country. The Group would like to record their thanks for all the hard work and input that was involved in putting the Zoning possibilities forward. It was felt that if IW ruled the world there would be no problems.

Phyllis thanked her group for their input, thoughts and discussion feeling that we were Unique and United.

BD reports

Business session, October 8, 2015

Group report presented by Ashnadelle Hilmy Mortagy, Nathalie Brun, Lisbeth Speich, Lucy Tokuzip.

Why reduce # of BDs?

Not convinced of motivation or reasoning for proposed reduction. We need credibility of convincing arguments. Simply not the case. The members worldwide have expressed their preference repeatedly: DO NOT DECREASE NUMBER OF BOARD DIRECTORS. We should not bring it up again at future conventions. Demoralizing for members to feel their opinion is disregarded.

Look into:

Increasing capitation fees from £3.50 to £4

No increase since 2006, Christchurch - This will make it possible to have two meetings per year which are sorely needed.

NO TO ZONES

Failed in all previous conventions. Doomed to failure as seen from past experience. Our group strongly believes that we don’t need zones because it is too cumbersome and complicated to divide the world in whichever scenario of groups. We looked at all scenarios and analyzed them. NONE OF THE PROPOSED DIVISIONS WORK FOR OUR GROUP BECAUSE IT IS AN ARTIFICIAL PROCESS and has too many variables and the whole concept of zones is unacceptable. It is undemocratic. We have so many ethnicities, cultures, social/geo/political, nationalities etc. This richness has to be maximized not minimized.
Zoning takes away the option of free choice for clubs to deliberate, choose and vote for candidates of their choice. Looking at booklet of candidates is in and of itself a valued procedure that we insist we want to retain as a fundamental part of our modus operandi at the club level.

The selection process validates the unity of our organization and gives strength to our membership as members on the club levels do have a voice in the selection. Members BELONG IN THE DECISION MAKING PROCESS OF OUR ORGANIZATION. Let’s not deprive them of this right.

Role of BD & ND IWCs

Language: important in selection of BD link to ND IWCs or Districts without NGB.

Competence, versatility and diplomacy are needed assets for BDs in their relationships with their assigned clubs.

Translation of all materials is very important to make sure that all papers sent by HQ are understood by recipients. Nathalie for instance translated everything into French. Other options can be explored i.e. to be done professionally etc.

BD acts as coordinator/reminder of all due dates, important events, voting etc.

Link to be of help as mentor/reference source.

BD gives support training material from website or self made or adapted material to her ND IWCs.

Personal contact is VERY IMPORTANT through any possible avenue, whatever works in addition to email: phone calls, emails, Skype, Viber, Whatsapp, FB, Twitter, linked in etc.

BD requests to receive all previous pertinent material handed in by previous BD link to assigned clubs. We should have a "case file" to be updated yearly.

Assign link BD to Districts without NGB

Assign more work to BDs

Two meetings are crucial

System is not perfect but there is hope if there is perseverance on our part.

Group Sissel Michelsen, Dona O’Brien, Deniz Ozhun, Lyn Jensen

A question from the very start of discussions: Are people getting sick and tired of the talking of zones since 1973?

Number Of Board Directors

In our group three out of four think 12 BDs is a good number for future Board Directors, one thinks 16 is a good number.

Annual Meetings

Two meetings a year is a good idea also with an increased workload.

Rotation Models

We looked at different rotation models both for the Executive and the BDs. The model for the Executive is supported, whereas all the zoning models for BDs are not perfect, because they will create unhealthy competition between countries and therefore rejected.

We need fair and democratic elections, and zoning is not democratic!

Hope For The Future

It should be more vital for IIW to work for the expansion of eligible countries for Board Directors.

Group Kathleen Brodrick, Chris Kirby, Benedicte Haubreoe, Nelly Bratoeva

1. Duties and Responsibilities of the Board Director

2. Nominations and elections – zoning

3. Future roles

4. Handbook and website

5. Extension of clubs.
**Duties and responsibilities of the Board Director.**

NBCK proposed the following changes to the document sent to all new Board Directors.

Preamble – It is very important to stress that serving Board Directors (BDs) DO NOT represent their country of residence but the interests of all Inner Wheel members throughout the world and as such must not be involved administratively in IW matters in their own country.

1. Combined with no.7 Board Directors may be invited to attend functions in their own countries as a guest but need to be impartial in giving advice as to the country’s internal affairs. Board Directors should promote the ideals of IW in their own and other countries.

2. Accepted as is

3. Accepted as is

4. Combine with No 16. Must present a united front with other members of the International Governing Body once a decision has been made after discussion at a Governing Body meeting. At conventions proposals put forward by the Board must be supported with no abstentions.

5. Accepted as is

6. Board members should be allowed to visit countries, at their own expense, in their capacity as Board Director. These visits are often valued and welcomed by IW clubs. As a courtesy Board directors should check first with headquarters that their visit does not clash with a visit by the President.

7. Combined with no.1

8. Accepted as is

   a) Accepted as is

   b) Change quarterly report to a yearly report to be submitted in April/May

9. Delete

10. Delete

11. Accepted as is

12. To review annual reports from the National Representatives. These will be sent by headquarters and must be brought to the Governing Body meeting to be discussed at the meeting.

13. A Board Director is elected to hold office at IIW only and must not serve in any other IW position concurrently. (capacity vs position)

14. Board members should receive all correspondence sent to members via National Reps and District Chairmen except in the case of personal or sub judicate matters.

15. Decisions taken democratically at the Governing Body Meeting are to be final once decided.

16. Combined with no 4

17. Accepted as is

18. Accepted as is

19. Accepted as is

20. Remove

21. Remove

Remove box at bottom of page. This is information that should be put out with the nomination papers.
Nominations and elections – zoning

In additional thoughts. She requested that they help go through the website documents and point out where updates and changes were needed. She was especially pleased with the work on the role of the Board Directors and the contacts established with the Non Districted clubs. She agreed it was frustrating if no response was generated but that even no news helped make the decision as to whether it was worthwhile to keep clubs on the list and keep chasing for capitation fees. She explained that she would make a table of work and allocate jobs to the Board Directors. She also explained that the IIW Executive were suggesting that MGA applications be sent to the Board for initial comments with the final decision being that of the Executive. This would help the Board get an understanding of the approval process and see some of the work being done worldwide.

Vote of Thanks

Oluyemisi Alatise gave the vote of thanks.

President

Date