



## FORMATION OF AN INNER WHEEL CLUB WHERE THERE IS NO DISTRICT

A Club can be formed and sponsored by an Inner Wheel Club or by an individual Inner Wheel member, if there is no District. New Clubs can be formed with invited members providing they are over eighteen (18) years of age. Where there is an existing Rotary Club, the family members of Rotarians should be asked to join (C&H 2021 p52). When interest is displayed in the formation of a Club, the sponsoring Club or member should endeavour to arrange a meeting to speak to the interested ladies.

The sponsors should be responsible for explaining the objects of Inner Wheel and how Clubs function and should keep International Inner Wheel informed of the possible formation. Also at such a meeting, the History of Inner Wheel, and a brief explanation of the Constitution should be given and the opportunities for friendship and service stressed. If no decision is reached, a further meeting should be arranged, to which all the ladies should again be invited.

Every Inner Wheel member is a potential extension officer and should always be looking around to find women who fully agree with the objects of Inner Wheel and share our values.

When **ten or more** potential members agree to form a Club, the following motion must be proposed and seconded. "**This meeting agrees to the formation of an Inner Wheel Club to be called 'The Inner Wheel Club of.....'**"

The name of the new Inner Wheel Club may correspond to the name of an existing Rotary Club; or given a suitable geographical name which needs approval sought from IIW.

If the motion is carried, the meeting continues as the **inaugural meeting**.

Immediately after the inaugural meeting, **the sponsoring Club Officer must organize the elections of the new Club Officers, and then complete a Charter Application form giving the names and addresses of the newly elected Club President, Secretary, Treasurer and all the Founder members. This must be sent to IIW Headquarters.**

**The Charter will be forwarded to the new Club Secretary on payment of dues by the Club.**

Those members who join the Club before the Charter Presentation are the **Founder Members** and may sign on the back of the Charter

The sponsoring Club should be ready to give help and advice during the first, and possibly second year, of the new Club's existence.